VACANCY ANNOUNCEMENT

Miracle Strip Service Unit – Executive Director

The Miracle Strip Service Unit (MSSU) is seeking applicants for the position of Executive Director. Located in Bay County, Florida, MSSU represents educational employees in Bay, Gulf and Walton counties. MSSU consists of one teacher local and two wall to wall locals. MSSU is located in the Panhandle of Florida next to the Gulf of Mexico. We are a local option service unit.

MINIMUM QUALIFICATIONS:
1. Bachelor’s Degree
2. Successful experience working with teacher and ESP locals
3. Demonstrated ability in contract maintenance, grievance processing, member representation, and collective bargaining
4. Demonstrated competence in oral and written communications
5. Experience with and understanding of professional education organization programs and services at local, state, and national levels
6. Ability to use Microsoft Office products (Word, Outlook, PowerPoint, etc.) and learn programs as necessary to support work
7. Ability to obtain a valid Florida driver’s license
8. Knowledge of the impasse and arbitration process
9. Ability in running and internal and external issue/political organizing campaign preferred.
10. Experience with, and knowledge and ability in overseeing and managing service unit budgets and office operations preferred.
11. Basic understanding of Florida Statutes as they relate to collective bargaining and public education preferred

DUTIES AND RESPONSIBILITIES:
1. Contract maintenance/member representation
2. Membership recruitment
3. Communications/publications
4. Consultation with local associations in the areas of leadership and organizational development
5. Contract negotiations
6. Supervise associate staff
7. Extensive travel required

COMPENSATION AND BENEFITS:
Salary and fringe benefits are negotiable, based upon experience.

APPLICATION PROCEDURE:
Send letter of application, resume, and three (3) professional references to:

Paul Burdette
MSSU
1610 Beck Avenue
Panama City, Florida 32405
Paul.Burdette@floridaea.org

Deadline for applications: Open until filled