



**Registration Instructions for
2019 National Leadership Summit Breakout Sessions
(All Attendees must Pre-register for Breakout Sessions or an Institute)**

Please read the following carefully before registering for Summit breakout sessions. This information will help you navigate and make informed choices about your desired sessions. There are a variety of sessions that address each member's unique leadership skill set and years of Association experience.

Each class size is limited, and seats will be assigned on a first-come, first-served basis. Once a class session is full, no further changes/additions can be made to the class roster and members will need to select another class that is still open. It is recommended that members have a first, second and third choice in mind when selecting classes, in the event that their first choice is not available.

There are three components to consider when making class selections: the session topic, the "competency," and the leadership level.

Session topics: There are 93 training sessions, each scheduled during one of three breakout times. To view the list of sessions, please go to: www.nea.org/leadershipsummit. You are asked to select one session from each breakout time, e.g., one session during Saturday morning and afternoon, another during Sunday morning, etc.

Competencies/Competency Domains: help define the areas of knowledge, skills and experience that well-rounded leaders possess. Members can select sessions in any of the following six competency areas.

- **Advocacy (ADV):** Advances the cause of public education through advocacy for students including addressing racial and social justice in education and how it benefits our students and members' professional needs and rights.
- **Communication (COM):** Build and execute an integrated communications strategy that drives the mission, vision, core values and strategic goals of the association.
- **Governance and Leadership (GOV):** Sets the mission and establishes and monitors strategies necessary for a relevant and thriving association while empowering, motivating, and fostering a pipeline of diverse leaders.
- **Leading Our Professions (LOP):** Advocates for professional learning, professional quality and social diversity inside our professions and promotes our union's role in advancing education transformation, student learning, and equitable access to opportunities.

- **Organizing (ORG)**: Mobilizes, activates and engages members and leaders to support internal and external relationships and association capacity to: recruit, retain and identify diverse groups of members and leaders; and advance strategic priorities at the national, state, and local levels.
- **Strategy and Fiscal Health (SFH)**: Use association resources responsibly to accomplish the goals of the association through strategic thinking, effective financial management and understanding of fiduciary responsibilities.

Leadership Level is a way of describing where each leader is on a leadership experience scale or proficiency progression:

- **Level 1, Foundational** (noted as “1” beside the competency abbreviation): Typically used to describe those new to leadership, this progression focuses on “*Leading of the Self*,” or what one member can do his/herself to lead and/or impact change.
- **Level 2, Mobilizing & Power-Building** (“2” beside the competency abbreviation): This describes members who are leaders in the mid-range of their leadership service, and refers to leaders who *lead the organization*.
- **Level 3, Agenda-Driving** (“3” beside the competency abbreviation): This progression covers those at the top leadership level and includes leaders who set the policies/agendas for the national, state and/or local affiliate. Agenda-driving leaders focus on *leading others*.
- **Level ALL. Foundation, Mobilizing & Power-Building, Agenda-Driving** (“ALL”):
This is not a level but indicates that the session is inclusive of all levels (1, 2, 3) of leaders noted above.

All classes are tagged with a competency and leadership level code that will aid participants in selecting classes that are unique to them:

(Competency abbreviation) + (leadership level) = code for a specific class

An example: “ADV3” means that it is an advocacy class for the highest level (3) of Association experience.

Remember that not everyone may be on the same leadership level across all six competencies, as demonstrated through this example:

Ms. C has been a local member for seven years, and she’s served as the local treasurer for four of those years. Based on her years of service, she believes she is at leadership level 2, Mobilizing and Power-Building. Overall, she’s had extensive experience with business and finance issues, but has not been very engaged with advocacy.

In this example, Ms. C may be a Level 2 for most Summit trainings, but her extensive experience in business may put her at the highest level of experience (level 3) for sessions taught in the business competency area. Since she’s had limited experience in advocacy, she might be a level 1 for advocacy classes.

Based on these competency areas and leadership levels, Ms. C might register for sessions with the following codes:

Business + leadership level 3 (agenda-driving): **"BUS3"**

Advocacy + leadership level 1 (foundational): **"ADV1"**

Communication + leadership level 2

(mobilizing/organizing): **"COM2"**

Governance & Leadership + leadership level 2: **"GOV2"**

Leading Our Professions + leadership level 2: **"LOP2"**

Organizing + leadership level 2 = **"ORG2"**

If you have any questions or need assistance, do not hesitate to send your questions to leadershipsummits@nea.org.