NEA ESP

LEADERS FOR TOMORROW

CANDIDATE APPLICATION FORM

Name: _____

Submission Date: _____
NEA ESP
Leaders for Tomorrow

Terms and Conditions for Acceptance

What is NEA ESP Leaders for Tomorrow?
NEA Leaders for Tomorrow program is an intensive, hands-on leadership development program intended to train NEA ESP members to be strong local leaders. The program is a three session training process held over an eight month period that is open to dues paying NEA ESP members who meet the program’s eligibility requirements. Candidates must be nominated for the program and have their application acknowledged and signed by their state Association.

NEA ESP Leaders for Tomorrow Eligibility Requirements

- Must be current NEA ESP member
- Must have been NEA member in good standing for the past three years
- Must complete application form and submit by the deadline
- Must commit to participate fully in all three sessions
- Must commit to utilize my new skills in my Local Association

Why Leaders for Tomorrow?

Leaders for Tomorrow will train both current and future leaders in leadership attitudes, skills and knowledge that will enhance their ability to be a visible, vocal advocate at the local, state and national levels of the NEA.

What will I learn?

The program is broken into eleven modules: Self Awareness and Self Management, Risk Taking and Change, Assertiveness, Communication, Resilience and Coping Skills, Political Activism, NEA Governance and Structure and Trade Unionism, Presentation Skills, Organizing, and Effective Meeting Skills. Participants in the program will:

- Identify personal strengths and weaknesses and learn how to utilize them as a leader
- Learn how to accept personal feedback and build on identified areas needed for effective leadership
- Build skills in areas such as communication skills, organizing and recruitment, team building and presentation skills
- Learn how to use the structure, resources, culture and work of NEA effectively as a leader
- Learn how to engage members in politics
- Learn how to run an effective meeting
- Learn how to use the art of powerful questions
- Identify their risk taking style and risks leaders face
- Learn internal and external organizing skills
- Learn how to communicate effectively and how to make a presentation.
What kind of time commitment and resources does NEA ESP Leaders for Tomorrow require?

- There are three training sessions over an eight month period. The tentative dates and locations are:
  - July 12-17, 2015   Minneapolis, MN
  - November 19-23, 2015 Washington, DC
  - March 8-13, 2016   TBD includes attendance to the NEA ESP National Conference

- All participants are fully funded as allowed under the NEA travel guidelines, including transportation, lodging, meals and substitute pay or salary reimbursement, including attendance to the ESP conference.

What happens if I cannot attend all three sessions?

We understand that personal and professional emergencies can arise, however, it is expected that selected candidates will attend all sessions completely except in cases of an emergency. Nominees who are selected must complete the entire first session in order to attend the two subsequent sessions. If an emergency arises, Leaders for Tomorrow participants commit to notifying the NEA ESP program as soon as possible.

I have read and agree to all terms and conditions.

_________________________________
Print name

__________________________________   _______________________
Signature       Date
NEA ESP
LEADERS FOR TOMMOROW

CANDIDATE APPLICATION FORM

Application Guidelines

1. Applications must be submitted in original format. Applications can be downloaded at http://www.nea.org/home/1604.htm

2. Applications must be typed- handwritten applications will not be accepted (except specified handwritten question)

3. Please do not use abbreviations or acronyms in your application.

4. Applications must include three (3) nomination forms, which must also be typed.

5. Applications must be complete before submission. Incomplete applications will not be accepted.

6. The state president or state executive director must sign the State acknowledgement form.

7. Applications will be accepted by fax, email or hard copy but must arrive by close of business Friday, April 3, 2015. Submit applications to:
   Lisa Connor
   Program Coordinator
   NEA ESP Leaders for Tomorrow
   1201 16th St. NW, Suite 621
   Washington, DC 20036
   Lconnor@nea.org
   (202) 286-0592
   (202) 822-7624 (Fax)

Note: Use the checklist on page 10 to assure your application is complete!
Name

Gender □ Male □ Female

Ethnicity □ American Indian/Alaska Native □ Black □ Hispanic □ Caucasian
□ Asian □ Native Hawaiian or other Pacific Islander □ Multiple Races
□ Other Racial or Ethnic Minority

Home Mailing Address

City/State/Zip

*Phone (Worksite)

*Phone (Home if applicable)

*Phone (Cell)

Email (Worksite)

Email (Home)

Email (School/Worksite)

*Job Family (please check one)

Paraprofessional □ Security □ Clerical □ Skilled Trades □ Transportation □
Health & Student □ Food Service □ Technical Services □ Custodial & Maintenance □

What is your Job Title?

What is the name of your Local?

How many members total (ESP & Teachers) are in your Local?

*How many of those members are Education Support Professionals?

*How many potential ESP members in your Local?

*How many years has your local been organized?

*Number of years you have been employed in public education

*Number of years you have been a member of your local association

Name of your UniServ Director

Email Address of UniServ Director
Phone Number of UniServ Director

*I commit to attend all 3 training sessions  ☐ Yes  ☐ No

I meet the eligibility criteria and, if chosen, I agree to the terms of participation.  ☐ Yes  ☐ No

What roles and responsibilities do you currently hold in your local Association? How long have you held the role(s)?

What roles and responsibilities have you held in the past in your local Association? How long have you held the role(s)?

What roles and responsibilities do you currently have or have you had in the past in your state Association? How long have you held the role(s)?

What roles and responsibilities do you currently have or have you had in the past in your national Association (NEA)? How long have you held the role(s)?

Why did you get involved in your association?

Why do you want to participate in NEA ESP Leaders for Tomorrow?

How do you envision your participation in NEA ESP Leaders for Tomorrow sessions strengthening your leadership skills?
What strengths and positive qualities do you bring NEA ESP Leaders for Tomorrow?

Identify two (2) leadership skills you would like to enhance and why.

Participants in the program are required to identify and work with a mentor. Who do you look up to or see as a mentor/role model in your union/association work and why?

If you are a Higher Education ESP, have you participated in the NEA Higher Education Emerging Leaders program?

In what State association trainings have you participated?

In what NEA association trainings have you participated?

Where do you see yourself three to five (3-5) years from now?

Where do you see yourself ten (10) years from now?

In your own handwriting on a separate sheet of paper, please share with us what you do outside of your work and association life.
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CANDIDATE NOMINATION FORM

You must submit three Candidate Nomination forms with your application. Our preference is to have one form from your UniServ Director however, this is not mandatory. Failure to submit three Nomination forms will remove you from the application pool.

Name of Nominator

Position

Mailing Address

City/State/Zip

Phone (Worksite)

Phone (Home)

Email (Worksite)

Email (Home)

Candidate You Are Nominating

Has the nominee ever held an elected association office (local, state or national)?

☐ Yes  ☐ No  If yes, what office?

Describe the nominee’s involvement in the Local, State and/or National Association.

Why do you think the nominee is a good candidate for NEA ESP Leaders for Tomorrow (skills, experience, personal qualities, training, etc.)?

How will the nominee’s participation in NEA ESP Leaders for Tomorrow contribute to his/her future Association work?

Is there anything else you want to share with us regarding this person’s candidacy?
STATE AFFILIATE SUBMISSION ACKNOWLEDGEMENT FORM

All candidates must have either the state president or executive director of their Association acknowledge their candidacy by filling out this form. **This cannot be signed by your Local President. Applications will not be accepted unless this form is completed.** This form is not a nomination it is only an acknowledgement that a member is applying for the NEA ESP Leaders for Tomorrow program.

Name of Candidate

Officers Name

Title

Mailing Address

City/State/Zip

Email Address

Telephone Number

Signature ____________________________

Date ______________________________
Application Submission Checklist
Any item missing will remove your name from the pool of candidates.

☐ Terms and Conditions Sheet

☐ Completed Application

☐ Handwritten Page Sharing Outside Interests

☐ Three Candidate Nomination Forms

☐ State Affiliate Acknowledgement Forms