The *state affiliate* shall contribute to the cost incurred by the local association for the release time president in the following manner:

<table>
<thead>
<tr>
<th>Year</th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>One and two</td>
<td>at least 10% of total cost</td>
<td>at least 10% of total cost</td>
</tr>
<tr>
<td>Three</td>
<td>at least 7% of total cost</td>
<td>at least 7% of total cost</td>
</tr>
</tbody>
</table>

The *local association* assumes the remaining portion of the cost of released time.

The total cost for the full or part-time grants added to the program in any given year shall not exceed an amount equal to the NEA maximum funding commitment for six full and six part-time president positions.

**Grant Application Process**

In September of each year, the LPRTP Application Packet is distributed *electronically* to state affiliate presidents and executive directors announcing that the packet will be sent to local presidents. The packet is sent *electronically* to all local presidents in locals with 200 or more members.

*Interested locals should apply to their state association (state president and state executive director by the second Monday of December).* Electronic copies of the application packet are available. State associations forward applications to the NEA Center for Organizing by the third Tuesday of January. NEA Regional Directors submit their recommendations to the NEA staff liaison to the Membership Services/Affiliate Relationships Committee (MSARC) for approval. The MSARC selects and notifies recipients by the fourth Monday of March.

The NEA Center for Organizing is always available to address your questions and concerns. For additional information, please contact Denard Earl at 202.822.7620 or dearl@nea.org.
The Local President Release Time Grant

The Local President Release Time Grant was formed to encourage the growth and development of NEA's local associations. From its inception, first as a pilot program in 1986 and then as a formal program in 1988, the program's objective has been to provide financial assistance towards the full or part-time release of local presidents, so as to build and strengthen the association from the grass roots.

The presence of a full or part-time release local president will add to the effectiveness with which the locals can contribute to NEA's Strategic Focus, Plan, and Priorities. Our aim is that local associations will leave the program with an increased willingness and capability to assume the total cost of a full or part-time release of their president. Fulfilling this aim of independence will ensure that local associations are advancing a culture of organizing and that a solid foundation is formed for continued future growth and expansion.

Program Goal
Continued development in building capacity and strength of local associations.

Program Objectives
To provide a level of financial assistance to enable the full or part-time release of local presidents, so as to encourage:

- development of participating local associations in size and/or strength;
- increased willingness on the part of the participating locals' membership to assume the cost for continuing the full-time or part-time release of their president; and
- to promote best practices of local initiatives in organizing, member engagement, and sustainability.

Selection Guidelines
The intention is that six full and six part-time release president grants be awarded each year equitably among NEA regions.

If there are an insufficient number of qualified full and part-time release president grant applicants in a specific NEA region, then grants shall be allocated to local associations in other NEA regions.

Eligibility Rules
Local associations who are affiliates of the National Education Association are eligible for the Local President Release Time Grant. Local associations of any size are encouraged to apply if their current budget will allow them to sustain their share of the cost of the program without impairing existing programs.

Full-time: Local associations currently providing less than full-time release for their local association president shall be eligible to apply for participation in the program. An affiliate that has received a full-time grant or which currently provides for a full-time release president is not eligible to apply. A local who has received a part-time grant may be eligible to apply. Full-time is defined as 100% release time.

Part-time: Local associations currently providing less than 50% release time for their local association presidents are eligible to apply. (This is flexible to include arrangements such as 30 days a year, two hours a day, one grading period out of year, etc.) A local which currently provides 50% release or which has received a part-time grant is not eligible.

Program Duration
The duration of the program is for a three year period. Failure to conduct annual evaluation will result in the withdrawal of LPRTF funding.

Program Funding
The participating local association, its state affiliate, and the NEA will fund the Local Presidents Release Time program.

The NEA shall contribute to the cost incurred by the local association for the release time president in the following manner:

<table>
<thead>
<tr>
<th>Year</th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>One and two</td>
<td>45% of total cost up to a max of $25,000</td>
<td>45% of total cost up to a max of $12,500</td>
</tr>
<tr>
<td>Three</td>
<td>30% of total cost up to a max of $16,500</td>
<td>30% of total cost up to a max of $8,250</td>
</tr>
</tbody>
</table>