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# NEA Student Program Awards

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2012-2013 Application  
Revised February 2013

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The NEA Student Program Foundations – Teacher Quality, Community Outreach, and Political Action – are the underlying areas of focus that direct Student Program activities. It is in these areas that our members and affiliates sponsor programs, educate on issues, and affect change.

**Teacher Quality** encompasses pre-professional development and job preparation. At local meetings and workshops, state conferences, and national symposiums, our members encounter professional development opportunities: guest speakers on classroom management, experts on testing and practitioners sharing tips on smoothly running science labs. Job preparation comes in the form of resume workshops, portfolio tutorials, mock interviews and new teacher panels. Student Program publications and websites share *teacher quality* information relevant to our members, including certification requirements and resources for working with special needs children. Student members and chapters partner with Local Associations to enhance in-the-classroom opportunities and secure “real world” insights into the education profession. Students shape their college curriculum by serving as change-agents on boards and committees. Our members’ involvement in the NEA Student Program increases their ability to become quality teachers.

**Community Outreach** describes how NEA Student Program members engage the people and environment around them; we impact our communities – locally and globally – and value the meaningfulness of such involvement. Our members learn about communicating with parents, experience partnering with local businesses, and find grant support through Chamber of Commerce consortiums. We design and implement projects as diverse as after-school tutoring programs, Harry Potter learning carnivals, and Senior Citizen dances. New teachers who are NEA Student Program Alumni are more successful in helping their students achieve because they know how reaching out to the community provides them access to material and human resources.

**Political Action** includes both the realization that political and legislative issues impact the education world and the initiative to get involved. We celebrate issue awareness around vouchers, IDEA funding, and state-mandated new teacher rights. We share information with peers, family and community. We sponsor voter registrations, get-out-the-vote activities, contact elected officials, help elect pro-public education officials, and lobby our local, state and national legislators. By educating each other, organizing activities and publicizing our involvement, we are making an impact.

#### **NEA Student Program Awards 2012-2013**

*Please keep information to time frame of April 16, 2012 through April 15, 2013.*

*Entries must be postmarked or received on or before April 15, 2013.*

*Send applications to NEA Student Program, 1201 16<sup>th</sup> St. NW, Washington DC 20036 or Fax: 202-822-7624 or Email: [DTjaden@nea.org](mailto:DTjaden@nea.org)*

The NEA Student Program encourages its members to apply and/or nominate those individuals and/or affiliates that have excelled during the current academic year.

- Distribution of the awards packet is done through the Student Program state affiliates. Applications can be accessed directly via the NEA Student Program web page at <http://www.nea.org/home/20268.htm> no later than March 1.
- All nominations and supporting documents must be postmarked or received in the NEA Student Program office **on or before April 15**. Information may be sent electronically; however, each application must be complete including all supporting documentation (such as letters of recommendation).
- All nominees will be listed in the NEA Student Program Honors Dinner program.
- Winning entries will be announced at the NEA Student Program Honors Dinner, held in June at the site of the NEA Student Leadership Conference (SLC).

The NEA-SP Chairperson, Organizational Specialist, and Senior Program Assistant will judge:

Outstanding Local Advisor Award Outstanding State Organizer Award Outstanding Local Student Leader Award Jeffrey "J.D." Miller Outstanding Underclassman Award Outstanding State Student Leader Award Outstanding CLASS Project Local Excellence Award State Excellence Award
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NEA Communications Staff judge:

Outstanding Local Newsletter Award Outstanding State Newsletter Award Outstanding Local Website Award
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All applications, nominations and supporting documents must be postmarked or received in the NEA Student Program office on or before April 15th. You may want to consider mailing materials with a return receipt request to ensure your application arrives at the NEA Building. All questions may be directed to the NEA Student Program Chairperson. Please send entries and/or questions to:

David Tjaden, Chairperson  
 NEA Student Program Awards  
 1201 16th Street, NW Suite 310  
 Washington, D.C. 20036-3290

Phone: 202/822-7915  
 Fax: 202/822-7624  
 E-Mail: [DTjaden@nea.org](mailto:DTjaden@nea.org)

<http://www.nea.org/home/20268.htm>

Application will be available online no later than March 1.

**NEA Student Program Awards 2012-2013**

*Please keep information to time frame of April 16, 2012 through April 15, 2013.*

*Entries must be postmarked or received on or before April 15, 2013.*

*Send applications to NEA Student Program, 1201 16<sup>th</sup> St. NW, Washington DC 20036 or Fax: 202-822-7624 or Email: [DTjaden@nea.org](mailto:DTjaden@nea.org)*

**LOCAL CHAPTER AWARDS AND RECOGNITION**

- New Local Chapter Recognition (all applicants are recognized) – *page 4*
- Outstanding Local Advisor Award – *page 5*
- Outstanding Local Student Leader Award – *page 6*
- Jeffrey “J.D.” Miller Outstanding Underclassman Award – *page 7*
- Outstanding Local Newsletter Award – *page 8*
- Outstanding Local Website Award – *page 9*
- Local Excellence Award – *pages 10-11*

**STATE AWARDS AND RECOGNITION**

- Outstanding State Organizer Award – *page 12*
- Outstanding State Student Leader Award – *page 13*
- Outstanding State Newsletter Award – *page 14*
- State Excellence Award – *pages 15-16*

**LOCAL or STATE AWARD**

- Outstanding CLASS Project Award – *page 17*

**ADDITIONAL AWARDS AND RECOGNITION**

- Highest Increase in Number of Members (no application)
- Highest Percentage Membership Increase (no application)

\*PAC Fundraising Certificates to be provided for the following – (no application):

- PAC Fundraising – Highest Number of Contributors
- PAC Fundraising – Highest Amount Raised Per Member
- PAC Fundraising – Award Highest Amount Raised

\*PAC fundraising based on online contributions to <https://www.neafund.org/go/davidtjaden>

**FEEDBACK FORM** – *page 18***AWARDS CHECKLIST** – *page 19***NEA Student Program Awards 2012-2013**

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The NEA Student Program New Local Chapter Recognition is designed to highlight the effort and dedication that comprise the organization of a new local Student Program chapter.

**The specific guidelines of new chapter status vary by state. Therefore, the NEA Student Program will recognize new chapters that have been recognized by their state Student Program as being initiated during the current awards year. NOTE: This does not include chapters that are “revitalized.”**

States will be recognized as Bronze (One new chapter), Silver (Two new chapters), Gold (Three new chapters), and Platinum (Four or more new chapters) status and awarded for their efforts to increase membership.

Local Chapter Name _____
Local Chapter Location (city, state) _____
Local Chapter Officers (name, title) _____ _____
Members (#) _____
Local Chapter Activities (in brief) _____ _____ _____ _____

Verification by State Organizer:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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*Send applications to NEA Student Program, 1201 16<sup>th</sup> St. NW, Washington DC 20036 or Fax: 202-822-7624 or Email: [DTjaden@nea.org](mailto:DTjaden@nea.org)*

The NEA Student Program Outstanding Local Advisor Award recognizes an individual for dedication and service to the NEA Student Program at the local level.

The nominator must submit a 1-2 page essay. In this essay, please answer all of the questions below to highlight the Local Advisor’s outstanding qualities and actions. Include descriptive examples for *each* question and how *each* contributes to the success of the Student local.

- In what ways has the Advisor supported the chapter leaders and members?
- How has the Advisor advocated for the student program with other faculty/administration on campus?
- How has the Advisor demonstrated open communication with the campus officers and members?
- Describe at least one situation where the Advisor demonstrated his/her commitment to the chapter.

Additionally, *two* letters of recommendation should be submitted from individuals *other than* the nominator (be specific regarding his/her relationship to the nominee). Applications will be judged solely on information provided.

**A complete nomination packet includes the contact information below, a 1-2 page essay from the nominator, and 2 letters of recommendation from other individuals.**

Nominee’s name \_\_\_\_\_

Name of Local Association \_\_\_\_\_

Name of State Association \_\_\_\_\_

  

Nominator \_\_\_\_\_

Title/position \_\_\_\_\_

Address \_\_\_\_\_

Phone number \_\_\_\_\_

E-mail address \_\_\_\_\_

Nominator’s signature \_\_\_\_\_      Date \_\_\_\_\_

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# OUTSTANDING LOCAL STUDENT LEADER AWARD 6

The NEA Student Program Outstanding Local Student Leader Award recognizes an individual who has achieved excellence throughout the year by providing leadership to the Local Student Program.

The nominator must submit a 1-2 page essay. In this essay, please answer all of the following questions to highlight the Local Student Leader's outstanding qualities and actions? Include descriptive examples for *each* question and how *each* contributes to the success of the local Student Program.

- How has the student leader increased membership numbers and member participation on campus?
- In what professional development activities, at the local, state, or national level, has the leader participated?
- What programs/projects has the student leader implemented in *each* of the three core values: Teacher Quality, Political Action and Community Outreach?
- How has the leader made a difference in the community or on campus?
- What specifically has the student leader done to provide opportunities to others and grow new leaders?
- In what ways has the student leader developed a sense of teamwork and communication on campus?

Additionally, two letters of recommendation should be submitted from individuals *other than* the nominator (be specific regarding his/her relationship to the nominee). Applications will be judged solely on information provided.

**A complete nomination packet includes the contact information on the following page, a 1-2 page essay from the nominator, and 2 letters of recommendation from other individuals.**

Nominee's name (self nominations accepted)_____	
Name of Local Student Chapter_____	
Name of State Association_____	
Nominee's address_____	
Nominee's e-mail address_____	
Nominator_____	
Title/Position_____	
Address_____	
Phone number_____	E-mail address_____
Nominator's Signature_____	Date_____

## NEA Student Program Awards 2012-2013

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Send applications to NEA Student Program, 1201 16<sup>th</sup> St. NW, Washington DC 20036 or Fax: 202-822-7624 or Email: [DTjaden@nea.org](mailto:DTjaden@nea.org)

J E F F R E Y   “ J . D . ”   M I L L E R  
O U T S T A N D I N G   U N D E R C L A S S M A N   A W A R D

The NEA Student Program Jeffrey “J.D.” Miller Outstanding Underclassman Award recognizes a freshman or sophomore who has achieved excellence throughout the year by providing leadership to the Local Student Program.

The nominator must submit a 1-2 page essay. In this essay, please answer all of the following questions to highlight the Local Underclassman’s outstanding qualities and actions. Include descriptive examples for *each* question and how *each* contributes to the success of the local Student Program.

- Specifically, how has the student helped the chapter?
- In what professional development activities has the student participated?
- What has been the student’s impact on chapter members or in the community?
- In what ways does the student stand out from other underclassmen on campus?

Additionally, two letters of recommendation should be submitted from individuals *other than* the nominator (be specific regarding his/her relationship to the nominee). Applications will be judged solely on information provided.

**A complete nomination packet includes the contact information on the following page, a 1-2 page essay from the nominator, and 2 letters of recommendation from other individuals.**

Nominee’s name (self nominations accepted)\_\_\_\_\_

Name of Local Student Chapter\_\_\_\_\_

Name of State Association\_\_\_\_\_

Nominee’s address\_\_\_\_\_

Nominee’s e-mail address\_\_\_\_\_

Nominee’s year in school       Freshman     Sophomore

Nominator\_\_\_\_\_

Title/Position\_\_\_\_\_

Address\_\_\_\_\_

Phone number\_\_\_\_\_ E-mail address\_\_\_\_\_

Nominator’s Signature\_\_\_\_\_ Date\_\_\_\_\_

**NEA Student Program Awards 2012-2013**

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The NEA Student Program Outstanding Local Newsletter Award recognizes and commends publications at the local level.

Criteria used in the judging process include newsletter *substance* (particularly, the extent to which the publication reflects the 3 NEA-SP foundations), *creativity* and *appearance*.

Please submit the following information, along with **two identical copies** of **one issue** of the newsletter (non-returnable). Paper copies only, no electronic copies.

University name_____
Local Student Chapter_____
State Association_____
Newsletter Name_____
Total Local Student Membership_____
<i>Circulation:</i> Number of members at local who receive newsletter_____
<i>Frequency:</i> List publication dates during this academic year._____
_____
_____
<i>Financial Support:</i> Indicate funding amounts and sources. (for example, the Local Student Chapter funds \$x, XYZ Local Association funds \$x, etc.)_____
_____
Nominator_____
Title/Position_____
Address_____
Phone number_____
E-mail address_____
Nominator's Signature_____ Date_____

**NEA Student Program Awards 2012-2013**

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The NEA Student Program Outstanding Local Website Award recognizes and commends websites at the local level.

Criteria used in the judging process include website *substance* (particularly, the extent to which the publication reflects the 3 NEA-SP Core Values), *creativity* and *appearance*.

Please submit the following information.

Local Student Chapter_____
State Student Association_____
Website Address_____
Total local Student Membership_____
How often is the site updated? Who is responsible?_____
How is input/feedback on the site determined?_____
Is there a cost for the web space or upkeep?_____
Nominator_____
Title/Position_____
Address_____
Phone number_____
E-mail address_____
Nominator's Signature_____ Date_____

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The NEA Student Program Local Excellence Award recognizes Local Student Chapters that have achieved excellence throughout the year by providing members with leadership and development opportunities in the areas of teacher quality, community outreach and political action.

For judging purposes, applications will be divided into groups based on membership; please mark the appropriate category for the nominated local.

- Locals with 100 or fewer members
- Locals with 101-200 members
- Locals with 201 or more members

Applications are meant to be a collection of materials and examples reflecting the areas listed below. Materials may be organized in binders (**1-inch maximum**) and might include items such as meeting agendas and synopses, brief descriptions of outreach projects and related publicity, or a list of get-out-the-vote activities and impact statements. *Please do not include originals.* This is not a scrapbook and will not be judged on aesthetic quality. Brief descriptions, explanations, and reflections are valuable to the judging committee.

**Please include a 1-4 page essay. In this essay, please answer all of the following questions. Submit your essay along with the binder and your application cover sheet located on the next page.**

<p><b><u>Organization and Infrastructure</u></b></p> <ul style="list-style-type: none"> <li>• What strategies does your chapter use to recruit members?</li> <li>• Has your chapter increased membership? If yes, how did you do it? If no, what would you try next year?</li> <li>• How did your chapter recruit a diverse membership (minority, male-female, elementary-secondary...)?</li> <li>• How does your chapter communicate with its members and potential members?</li> </ul>
<p><b><u>Teacher Quality</u></b></p> <ul style="list-style-type: none"> <li>• What professional development opportunities has your chapter provided?</li> <li>• How have you recruited members through your professional development workshops?</li> <li>• How has your chapter partnered with other organizations to provide workshops?</li> <li>• How do you know the professional development workshops you offer have helped better prepare your student members for the classroom?</li> </ul>
<p><b><u>Community Outreach</u></b></p> <ul style="list-style-type: none"> <li>• What has your chapter done to give back to the community?</li> <li>• How have you recruited members through your community outreach projects?</li> <li>• How do you gain media attention for your community service projects?</li> <li>• How do you know your projects have made a difference in the community?</li> </ul>
<p><b><u>Political Action</u></b></p> <ul style="list-style-type: none"> <li>• How would you define political action?</li> <li>• In what political activities has your chapter been involved?</li> <li>• How have you recruited members through your political activities?</li> <li>• How do you know your political activities are making a difference with your members or the community?</li> <li>• How do you convince your members it's important to pay attention to politics as a future educator?</li> </ul>

**NEA Student Program Awards 2012-2013**

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*Send applications to NEA Student Program, 1201 16<sup>th</sup> St. NW, Washington DC 20036 or Fax: 202-822-7624 or Email: [DTjaden@nea.org](mailto:DTjaden@nea.org)*

*The following information should be included in the Local Excellence Award application.*

University name _____ Local Student Chapter _____
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- Locals with 100 or fewer members
- Locals with 101-200 members
- Locals with 201 or more members

State Association _____  Nominator(s) _____ Title/Position _____ Phone number _____ E-mail address _____ Nominator's Signature _____ Date _____
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*Send applications to NEA Student Program, 1201 16<sup>th</sup> St. NW, Washington DC 20036 or Fax: 202-822-7624 or Email: [DTjaden@nea.org](mailto:DTjaden@nea.org)*

The NEA Student Program Outstanding State Organizer Award recognizes an individual for dedication and service to the NEA Student Program at the state level.

The nominator must submit a 1-2 page essay. In this essay, please answer all of the following questions to highlight the State Organizer’s outstanding qualities and actions. Include descriptive examples for *each* question and how *each* contributes to the success of the State Student Program.

- In what ways has the Organizer supported the student leaders and members?
- How has the Organizer advocated for the student program with the state or national association?
- How has the Organizer demonstrated open communication with the officers and members?
- Describe at least one situation where the Organizer demonstrated his/her commitment or positive attitude to the Student Program.

Additionally, two letters of recommendation should be submitted from individuals *other than* the nominator (be specific regarding his/her relationship to the nominee). Applications will be judged solely on information provided.

**A complete nomination packet includes the contact information below, a 1-2 page essay from the nominator, and 2 letters of recommendation from other individuals.**

Nominee’s name \_\_\_\_\_

Name of State Association \_\_\_\_\_

Nominator \_\_\_\_\_

Title/position \_\_\_\_\_

Address \_\_\_\_\_

Phone number \_\_\_\_\_

E-mail address \_\_\_\_\_

Nominator’s signature \_\_\_\_\_ Date \_\_\_\_\_

**NEA Student Program Awards 2012-2013**

*Please keep information to time frame of April 16, 2012 through April 15, 2013.*

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# OUTSTANDING STATE STUDENT LEADER AWARD 13

The NEA Student Program Outstanding State Student Leader Award recognizes an individual who has achieved excellence throughout the year by providing leadership to the State Student Program.

The nominator must submit a 1-2 page essay. In this essay, please answer all of the following questions to highlight the State Student Leader's outstanding qualities and actions. Include descriptive examples for *each* question and how *each* contributes to the success of the state Student Program.

- How has the student leader increased membership numbers and member participation in the state?
- In what professional development activities, at the local, state, or national level, has the leader participated?
- What programs/projects has the student leader implemented in *each* of the three core values: Teacher Quality, Political Action and Community Outreach?
- How has the leader made a difference with members or in the community?
- What specifically has the student leader done to provide opportunities to others and grow new leaders?
- In what ways has the student leader developed a sense of teamwork and communication in the state?

Additionally, *two* letters of recommendation should be submitted from individuals *other than* the nominator (be specific regarding his/her relationship to the nominee). Applications will be judged solely on information provided.

**A complete nomination packet includes the contact information on the following page, a 1-2 page essay from the nominator, and 2 letters of recommendation from other individuals.**

Nominee's name (self nominations accepted)_____
Name of State Association_____
Nominee's address_____
Nominee's e-mail address_____
Nominator_____
Title/Position_____
Address_____
Phone number_____
E-mail address_____
Nominator's Signature_____ Date_____

## NEA Student Program Awards 2012-2013

Please keep information to time frame of April 16, 2012 through April 15, 2013.

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The NEA Student Program Outstanding State Newsletter Award recognizes and commends publications at the state level.

Criteria used in the judging process include newsletter *substance* (particularly, the extent to which the publication reflects the 3 NEA-SP Core Values), *creativity* and *appearance*.

Please submit the following information, along with **two identical copies** of **one issue** of the newsletter (non-returnable). Paper copies only, no electronic copies.

State Association _____
Newsletter Name _____
Total state Student Membership _____
<i>Circulation:</i> Number of members who receive newsletter _____
<i>Frequency:</i> List publication dates during this academic year. _____ _____ _____
<i>Support:</i> Indicate funding amounts and sources. (What resources are allotted through the State Education Association? Are there other sources of funding?) _____ _____ _____
Nominator _____
Title/Position _____
Address _____
Phone number _____
E-mail address _____
Nominator's Signature _____ Date _____

**NEA Student Program Awards 2012-2013**

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The NEA Student Program State Excellence Award recognizes State Student Programs that have achieved excellence throughout the year by providing members with leadership and development opportunities in the areas of teacher quality, community outreach and political action.

Applications are meant to be a collection of materials and examples reflecting the above areas. Materials may be organized in binders **(1-inch maximum)** and might include items such as meeting agendas and synopses, brief descriptions of outreach projects and related publicity, or a list of get-out-the-vote activities and impact statements. *Please do not include originals.* This is not a scrapbook and will not be judged on aesthetic quality. Brief descriptions, explanations, and reflections are valuable to the judging committee.

**Please include a 1-4 page essay. In this essay, please answer all of the following questions. Submit your essay along with the binder and your application cover sheet located on the next page.**

**Organization and Infrastructure**

- What strategies does your state use to recruit members?
- Has your state increased membership? If yes, how did you do it? If no, what would you try next year?
- How does your state recruit a diverse membership (minority, male-female, elementary-secondary...)?
- How does your state communicate with its members and potential members?

**Teacher Quality**

- What professional development opportunities has your state provided?
- How have you recruited members through your professional development workshops?
- How has your chapter partnered with other organizations to provide workshops?
- How do you know the professional development workshops you offer have helped better prepare your student members for the classroom?

**Community Outreach**

- What has your state done to give back to the community?
- How have you recruited members through your community outreach projects?
- How do you gain media attention for your community service projects?
- How do you know your projects have made a difference in the community?

**Political Action**

- How would you define political action?
- In what political activities has your state been involved?
- How have you recruited members through your political activities?
- How do you know your political activities are making a difference with your members or the community?
- How do you convince your members it's important to pay attention to politics as a future educator?

**NEA Student Program Awards 2012-2013**

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*The following information should be included in the State Excellence Award application.*

State Association_____	
Nominator(s)_____	
Title/Position_____	
Phone number_____	
E-mail address_____	
Nominator's Signature_____	Date_____

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The NEA Student Program Outstanding CLASS Project Award recognizes exceptional projects that impact the community and partner student members with other Association members.

Submit an account of the CLASS project, including a written description, pictures, newspaper clippings, and other information. Include a 1-2 page essay. Submit your essay along with the binder and the application cover sheet (see below). The essay should answer each of the following questions:

- What were the original goals of your CLASS Grant project?
- To what extent were the goals met?
- What was the greatest success of your project? How do you know?
- What was the least successful part of your project? How would you overcome that problem next time?
- To what extent did the project included other Association members (Active/Retired/ESP/Higher Education)
- How do you know your project had an effect on the community?
- What are your plans to continue this project in the future?

*Please do not include originals. **Please limit your award application to a 1/2 inch binder.***

In order for the project to be eligible for the Outstanding CLASS Project Award, the End-of-the-Year Evaluation must be received by the NEA Student Program Office or submitted with this application.

Name of CLASS Project \_\_\_\_\_

Project date(s) \_\_\_\_\_

Sponsoring student Association (this may be a Local Student Chapter or a State Student Program)  
\_\_\_\_\_

Nominator \_\_\_\_\_

Title/Position \_\_\_\_\_

Address \_\_\_\_\_

Phone number \_\_\_\_\_ E-mail address \_\_\_\_\_

Nominator's Signature \_\_\_\_\_ Date \_\_\_\_\_

The End-of-the-Year Evaluation has been mailed to the NEA Student Program Office.

The End-of-the-Year Evaluation is included with this application.

**NEA Student Program Awards 2012-2013**

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## F E E D B A C K F O R M

18

The NEA Student Program modified the Awards applications for the 2012-2013 year. Please share your input with us so that we can continue our improvements.

Submit this feedback along with your application, or under separate cover.

1. Which award application(s) did you complete?
2. What did you like best about the application or the Awards Packet?
3. As you completed the application, in what areas did you have questions or encounter a lack of clarity?
4. What would make the application and packet more user-friendly?
5. Are there *criteria* that you feel should be incorporated into the awards applications?
6. How might the application process be improved?

### **NEA Student Program Awards 2012-2013**

*Please keep information to time frame of April 16, 2012 through April 15, 2013.*

*Entries must be postmarked or received on or before April 15, 2013.*

*Send applications to NEA Student Program, 1201 16<sup>th</sup> St. NW, Washington DC 20036 or Fax: 202-822-7624 or Email: [DTjaden@nea.org](mailto:DTjaden@nea.org)*

All components of the following awards must be submitted electronically or postmarked by **April 15, 2013**.  
All components must be submitted together.

**New Local Chapter Recognition**

- Nomination Form of Information (page 4 of Awards policy)
- Signature of State Student Organizer

**Outstanding Local Advisor Award**

- Nomination Page of Information (Page 5 of Awards policy)
- 1-2 Page essay from the nominator
- Two (2) Letters of Recommendation

**Outstanding Local Student Leader Award**

- Nomination Page of Information (Page 6 of Awards policy)
- 1-2 page essay from the nominator
- Two (2) Letters of Recommendation

**Outstanding Local Underclassman Award**

- Nomination Page of Information (Page 7 of Awards policy)
- 1-2 page essay from the nominator
- Two (2) Letters of Recommendation

**Outstanding Local Newsletter Award**

- Nomination Page of Information (Page 8 of Awards policy)
- Two (2) non-returnable copies of the same issue of the newsletter

**Outstanding Local Website Award**

- Nomination Page of Information (Page 9 of Awards policy)

**Local Excellence Award**

- Nomination Page of Information (Page 11 of Awards document)
- 1-4 page essay
- Binder must not exceed one inch

**Outstanding State Organizer Award**

- Nomination Page of Information (Page 12 of Awards policy)
- 1-2 page essay from the nominator
- Two (2) Letters of Recommendation

**Outstanding State Student Leader Award**

- Nomination Page of Information (Page 13 of Awards policy)
- 1-2 page essay from the nominator
- Two (2) Letters of Recommendation

**Outstanding State Underclassman Award**

- Nomination Page of Information (Page 14 of Awards policy)
- 1-2 page essay from the nominator
- Two (2) Letters of Recommendation

**Outstanding State Newsletter Award**

- Nomination Page of Information (Page 15 of Awards policy)
- Two (2) non-returnable copies of the same issue of the newsletter

**State Excellence Award**

- Nomination Page of Information (Page 17 of Awards policy)
- 1-4 page essay
- Binder must not exceed one inch

**Outstanding CLASS Project Award**

- Nomination Page of Information (Page 18 of the Awards policy)
- 1-2 page essay
- Evaluation Form sent in to NEA Student Program office or included with application
- Not to exceed a ½ inch binder