Title: Labor Relations Specialist, UUP
Department: UUP – Central New York Regional Office (Syracuse)
Category: PSA, Category A
Salary: To be determined
Date: June 2, 2020

UUP is the bargaining agent for more than 35,000 faculty and professionals employed at the 29 state operated campuses and 4 major health science centers (Buffalo, Syracuse, Downstate – Brooklyn, and Stony Brook) of the State University of New York (SUNY). UUP is a NYSUT Local comprised of 33+ chapters statewide.

**Job Summary**

The primary responsibilities of the Labor Relations Specialist, UUP are to promote the image and vision of the New York State United Teachers (NYSUT, NEA-AFT) and the American Labor Movement, advocate on behalf of affiliates and members and the institutions in which they work, support the growth and strength of UUP chapters, and to provide services to chapters.

**Duties and Responsibilities**

- Promote the image and goals of UUP and NYSUT and the American Labor Movement by representing the organizations in a variety of activities involving chapters in the political and legislative arenas.

- Responsible for developing and promoting strategic approaches for affiliated chapters in their interaction with their members.

- Regularly collaborate with UUP organizing staff to support and promote maximum member enrollment and retention within assigned chapters.

- Utilizing that strategic approach, assist each chapter in maximizing member engagement and building the capacity of chapters to meet the workplace needs of their members, engage in political action, community service, social justice and professional development initiatives, and participating in regional, state and national events, programs and governance.

- Develop and maintain a hands-on relationship with chapters; build, or assist chapters in building community and campus coalitions that further the goals of UUP and its members.

- Ensure that chapters identify all workplace issues as opportunities for organizing and engaging members, particularly when there is no apparent legal solution.
NYSUT Labor Relations Specialist, UUP Central New York Region

- Engage in and support organizing of unrepresented and unaffiliated workers.
- Be committed to the process of life-long learning and demonstrate a desire for continuous professional self-improvement and knowledge attainment.
- Develop an understanding of the work life of members and assist chapter unions in recognizing responsibilities in both professional issues and union activities.
- Work with chapter affiliates in the capacity of consultant, communicator, trainer and facilitator in the resolution of chapter issues; gather, assimilate and distribute information.
- Conduct labor relations activities including, contract administration (including grievance arbitration) and legal advocacy.
- Other duties as assigned.

**Reporting Relationships**

Accountable to NYSUT through the UUP Staff Director

**Qualifications**

- Excellent critical thinking and problem-solving skills
- Excellent interpersonal, oral and written communications skills, including public speaking
- Pro-union and advocate for the rights of working people
- Energetic self-starter
- Ability to establish and maintain positive work relationships with supervisor, co-workers and others
- Flexible regarding work responsibilities and working conditions
- Willing to travel and work irregular hours
- Bachelor’s degree or appropriate experience
- Ability to effectively manage electronic communications and social media
- Experience representing health care or hospital employees preferred
- Experience in representing employees in disciplinary investigations/grievances preferred

Submissions:
Qualified applicants should submit resume and cover letter to NYSUT Human Resources HR@nysutmail.org no later than June 17, 2020.

EOE

NYSUT is committed to building a diverse and inclusive team. Women, people of color, and LGBTQ people are encouraged to apply.

New York State United Teachers is affiliated with the American Federation of Teachers, NEA, AFL-CIO, Representing teachers and other professionals, school related professionals, higher education professionals, health care professionals and retirees.