This overview highlights NEA policy provisions and guidelines regarding the process of clustering local affiliates and provides general information about the allocation and election of delegates to the 2020 NEA Representative Assembly (NEA RA). Related documents referenced in this memorandum may be found at www.nea.org/delegaterequirements.

**Clustering Local Associations for Delegate Representation** Local Associations with 75 or fewer NEA Active members are not automatically entitled to a delegate allocation for the NEA RA. Such locals may, however, cluster with other locals in their state for purposes of delegate representation. Approximately 8,900 NEA local affiliates have this clustering option.

1. Local Associations with 75 or fewer NEA Active members at January allocation may join together to form temporary membership units for the purpose of delegate representation at the NEA RA.
2. Allocation of credentials to locals clustering with other locals in their state for delegate representation purposes shall be based on the ratio of 1:150 Active members or major fraction thereof.
3. Each local in a cluster must have 75 or fewer NEA Active members.
4. Local Associations interested in clustering for delegate allocation purposes should contact their State Association president.
5. State Association presidents determine which locals to cluster within their state for delegate allocation purposes.
6. State Association presidents administer the nomination and election of delegates allocated to clustered locals.

**Considerations for Dual-National Affiliates (i.e. Merged Affiliates)** Local Associations that are affiliated with dual-national state affiliates (i.e. merged with NEA and the American Federation of Teachers) observe certain policy considerations in accordance with Article III, Section 2(c) of the NEA Constitution and NEA Bylaw 2-7(m), whereby the delegate allocation is proportionately adjusted to reflect the reduction in Association dues paid by Active members of these associations. The document *Important Considerations for Local Affiliates of Merged State Affiliates*, available online at www.nea.org/delegaterequirements, further describes this policy, and may be referred to as necessary in conjunction with the figures that appear in clustering guidelines 1, 2, and 3 of the previous section.

Local Associations of State Associations that are not merged may disregard the policy considerations specified here for merged locals.

**Other Considerations for Delegate Representation** Guidelines for the allocation, election, registration, and seating of delegates to the NEA RA are provided in the booklet *Requirements for the Allocation and Election of Delegates to the NEA Representative Assembly*, available online at www.nea.org/delegaterequirements.

Select provisions drawn from the *Requirements* booklet appear in the document *Important Considerations for the Election of Delegates to the NEA Representative Assembly*, which highlights specific procedural guidelines for delegate and successor delegate elections.

NEA encourages clustering by eligible Local Associations for allocation of at least one delegate to the 2020 NEA RA. Interested locals should contact their State Association for questions or concerns about the clustering process.