**2015 NEA RETIRED ANNUAL MEETING**

Delegate/Member/Guest Registration Information

Hyatt Regency Orlando
9801 International Boulevard
Orlando, FL 32819

**Registration Desk Location & Hours:**

Regency Ballroom Foyer, Convention Level (One Level below Lobby Level)

The registration desk will be open:

- Sunday, June 28: 8:30 am – 5:00 pm (or at close of the day’s business)
- Monday, June 29: 8:30 – 12:00 noon

**Registration Materials Needed:**

Everyone registering for the NEA Retired Annual Meeting (RAM) must have an official picture ID.

Please note that any member who was elected by their state to be a delegate at the NEA Representative Assembly is also a delegate to the NEA Retired Annual Meeting (RAM) and must have their delegate registration cards, which were mailed to their homes.

Individuals who were elected as Retired Representative Assembly (RA) delegates must also have their RA delegate registration cards.

Anyone leaving the above material(s) in their guest room will be asked to return to their room to get the item(s) before they can be registered.

**If an RA Delegate Does Not Have Their Delegate Registration Card:**

In order to register as an RA delegate at the RAM, the member’s name must be on the list of Elected Retired RA Delegates.

If the retired member’s name is on the list but he/she does not have the Delegate Registration Card, the member can be registered at the Retired Annual Meeting
as a retired RAM delegate, but he/she **will not** be an officially registered RA delegate until they register at Delegate Adjustment at the Convention Center (which opens on July 1).

**Registration for Alternate RA Delegates:**

If an alternate’s name is listed as a Successor on the list of verified RA delegates, the member will be able to register onsite at the RAM as a delegate; however, that person will not have a Delegate Registration card, so he/she must go to Delegate Adjustment at the Convention Center (after July 1) to complete RA delegate registration.

If the member’s name is not on the Successor list, the person can register in the “Member” registration category for the purposes of the RAM, and will have to go to Delegate Adjustment at the Convention Center (July 1 or after) to get registered for the RA.

**“Member” and “Guest” Registration:**

If someone is not an RA delegate but would like to attend the Retired Annual Meeting, the person can register either as a “Member” or “Guest” at the “Non-Delegate and Guest Registration” desk. Members and Guests must present an official picture ID at the registration. Please note that members and guests will not be able to vote during the meeting.