

EXTERNAL VACANCY

POSITION TITLE: Staff Attorney
CLASSIFICATION: Professional, FSO Bargaining Unit
REPORTING TO: General Counsel/Director of Legal Services
LOCATION: FEA Headquarters, Tallahassee FL

The Staff Attorney assists and helps implement the FEA's legal programs in conjunction with and under the supervision of the FEA General Counsel/Director of Legal Services, FEA Deputy General Counsel/ Assistant Director of Legal Services and/or Chief of Staff. Staff attorney serves as an adviser to FEA Governance, FEA Local Affiliates, and FEA members by providing legal advice and representation in a wide variety of venues.

Qualifications:

- Juris Doctorate Degree from ABA-accredited law school with strong academics.
- Active license in the Florida Bar (or comparable state bar with application pending for the Florida Bar).
- Minimum five years engaged in the practice of law, preferred experience performing senior-level legal representation at a law firm, union, corporation, governmental agency, or other entity.
- Applicants who have strong litigation experience in state and federal courts and before administrative agencies (State Board of Education, EEOC, PERC, FCHR, arbitration forums) preferred
- Applicant must demonstrate a high degree of interpersonal skills, and be able to interact with FEA Governance, staff, members and the general public
- Applicant must possess strong computer research, writing, analytical, and communication skills.
- Knowledge and expertise in constitutional, labor, or education law preferred.
- Some travel required.

General Responsibilities:

- Acknowledge and support the advancement of FEA's vision, mission, and strategic goals.
- Identify, contribute to, and support new opportunities to advance FEA's vision, mission, and strategic goals.
- Perform all work assignments in a manner that effectively and efficiently utilizes FEA resources.
- Contribute to and support the development and implementation of departmental and interdepartmental programs and services.
- Perform all duties, responsibilities, and assignments within the guidelines outlined in the FSO/FEA Collective Bargaining Agreement and in accordance with FEA Policies and Procedures.

Specific Duties and Responsibilities:

- Represent FEA, Service Units and members in legal actions before state and federal courts.
- Represent FEA, Service Units and members in final administrative hearings before state agencies (PERC, EPC, DOAH and local school boards).
- Serve as legal consultant to FEA, Service Units and members, rendering oral and written opinions on matters as appropriate.
- Assist in the development and presentation of training programs for staff and Service Unit leaders to ensure proper representation in areas where participation by an attorney is not required such as grievances, arbitration, collective bargaining, mediation, and special master (impasse), proceedings.
- Assist in informing state and local staff of all current legal developments affecting FEA Service Units and members.
- Assist in drafting and review of legislation that affects FEA members.
- Serve as Legal and Administrative Agency Liaison as assigned by Director of Legal Services.
- Develop member and staff legal materials.
- Assist in the administration of the Legal Services Program.
- Perform other duties as assigned by the Director of Legal Services.

Compensation and Benefits

Salary determined per the negotiated agreement between the Florida Education Association and the Florida Staff Organization based on credited experience. Employer-provided hospitalization, medical, dental, vision, life and long-term-disability insurance; employer-paid retirement; vacation, sick leave, and holidays.

To Apply: Interested applicants should email cover letter, two references, writing sample and resume to feahr@floridaea.org.

Application Deadline: Open until filled

FLORIDA EDUCATION ASSOCIATION
IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
Consistent with the FEA Affirmative Action Plan, minority, female and physically challenged applicants are encouraged to apply.

06/05/17