Registration Instructions for
2020 National Leadership Summit Breakout Sessions
(All Attendees must Pre-register for Breakout Sessions or an Institute)

Please carefully read the following information before registering for Summit breakout sessions. This information will help you navigate and make informed choices about your desired sessions. There are a variety of sessions that address each member’s unique leadership skill set and years of Association experience.

**The size of each session is limited**, and seats will be assigned on a first-come, first-served basis. Once a session is full, no changes/additions can be made to the roster and members will need to select another session. It is recommended that members have a first, second and third choice in mind when selecting sessions, in the event that their first choice is not available. If a session appear in the registration system, when you register, that means that the session has reached its capacity.

There are three components to consider when making class selections: the session’s competency focus and leadership level or progression (Level 1: Foundational; Level 2: Mobilizing and Power Building; Level 3: Agenda Driving).

**Session Titles:** There are over 150 leadership development sessions, each scheduled during one of three blocks. To view the list of sessions, please go to: [www.nea.org/leadershipsummit](http://www.nea.org/leadershipsummit). You are asked to select one session from each breakout time. For example, one session during Saturday morning, a second session Saturday afternoon, and a third session on Sunday morning.

**Leadership Competencies/Domains:** The domains help define the areas of knowledge, skills and experience that 21st century education activists possess. Members can select sessions in any of the following six competency domains.

- **Advocacy (ADV):** Advances the cause of public education through advocacy for students including addressing racial and social justice in education and how it benefits our students and members’ professional needs and rights.

- **Communication (COM):** Build and execute an integrated communications strategy that drives the mission, vision, core values and strategic goals of the Association.

- **Governance and Leadership (GOV):** Sets the mission and establishes and monitors strategies necessary for a relevant and thriving Association while empowering, motivating, and fostering a pipeline of diverse leaders.

- **Leading Our Professions (LOP):** Advocates for professional learning, professional quality and social diversity inside our professions and promotes
our union’s role in advancing education transformation, student learning, and equitable access to opportunities.

- **Organizing (ORG):** Mobilizes, activates and engages members and leaders to support internal and external relationships and Association capacity to: recruit, retain and identify diverse groups of members and leaders; and advance strategic priorities at the national, state, and local levels.

- **Strategy and Fiscal Health (SFH):** Use Association resources responsibly to accomplish the goals of the Association through strategic thinking, effective financial management and understanding of fiduciary responsibilities.

**Leadership Level** is a way of describing where each leader is on a leadership experience scale or proficiency progression:

- **Level I, Foundational** (noted as “1” beside the competency abbreviation): Typically used to describe those new to leadership, this progression focuses on “Leading of the Self,” or what one member can do his/herself to lead and/or impact change.

- **Level 2, Mobilizing & Power-Building** (“2” beside the competency abbreviation): This describes members who are leaders in the mid-range of their leadership service, and refers to leaders who lead the organization.

- **Level 3, Agenda-Driving** (“3” beside the competency abbreviation): This progression covers those at the top leadership level and includes leaders who set the policies/agendas for the national, state and/or local affiliate. Agenda-driving leaders focus on leading others.

- **Level ALL Foundation, Mobilizing & Power-Building, Agenda-Driving** (“ALL”): This is not a level but indicates that the session is inclusive of all levels (1, 2, and 3) noted above.

All sessions are coded with a competency and leadership level code that will aid participants in selecting classes that are unique to them:

(Competency abbreviation) + (leadership level) = code for a specific session

**An example:** “ADV3” means that it is an advocacy class for the highest level (3) of Association experience.

Remember, leaders may not be at the same leadership level across all six competencies, as demonstrated through this example:

*Ms. C has been a local member for seven years. She’s served as the local treasurer for four of those years. Based on her years of service, Ms. C. believes she has mastered the skills across multiple domains. Overall, she’s had extensive experience with strategic planning and budgeting, but has not been engaged, publicly, in advocating for herself, for others, or for her students.*
In this example, Ms. C may be a Level 2 for most Summit trainings, but her extensive experience in strategic planning and budgeting may put her at (level 3) for sessions covering the Strategy and Fiscal Health competency area. Since she’s had limited experience in advocacy, she might be a level 1 for Advocacy sessions. Based on these competency areas and leadership levels, Ms. C might register for sessions with the following codes:

- Strategy and Fiscal Health + leadership level 3 (agenda-driving): “SFH3”
- Advocacy + leadership level 1 (foundational): “ADV1”
- Communication + leadership level 2 (mobilizing/organizing): “COM2”
- Governance and Leadership + leadership level 2: “GOV2”
- Leading Our Professions + leadership level 2: “LOP2”
- Organizing + leadership level 2 = “ORG2”

If you have any questions or need assistance, do not hesitate to send your questions to leadershipsummits@nea.org.