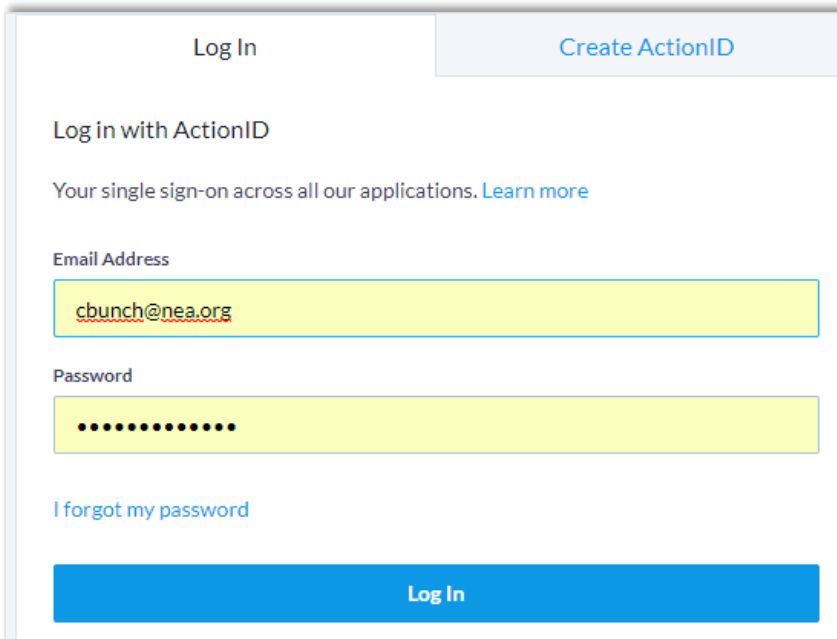
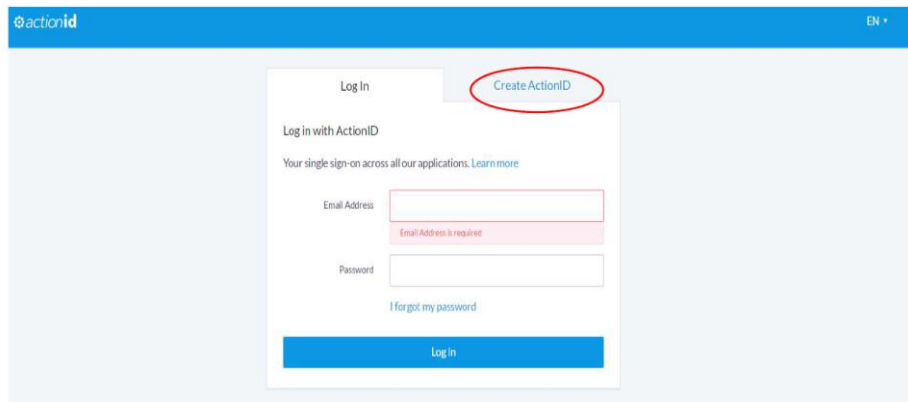


Select the tab Log In, if you have an ActionID already, or select the tab, Create ActionID, if you do not.



Creating an ActionID:



Click the right tab that says Create ActionID circled in red in the picture above.

You will be taken to the following screen.

Log In Create ActionID

Create ActionID

Email Address

Password

Show Password

✘ One lowercase character  
✘ One uppercase character  
✘ One number or special character  
✘ 8 characters minimum

First Name

Last Name

Phone Number

Create

Already have an ActionID? [Log in](#)

Enter the appropriate information in the fields including an email address and a password you create. The criteria for the password is on the screen in red. Then click the blue create button.

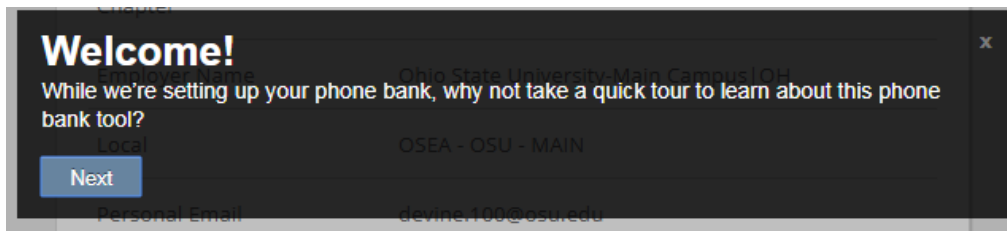
You will then be taken to following screen. Click “No Thanks, Continue”

Enable Two-Step Verification?

Two-Step Verification adds an extra layer of protection to your account. Whenever you sign in to ActionID on a new device, you'll need to enter both your password and also a security code sent to your mobile phone.

No Thanks, Continue Yes

Once you have logged in, a short tour is available so callers can learn how to use the site.



The name and phone number is on the top.

The *Additional Information* is on the left.

There is a toggle to indicate if you were able to contact the person. If it is selected to Yes, the *Script* is visible.

Additional Information	
Chapter	
Employer Name	Ohio State University-Main Campus OH
Local	OSEA - OSU - MAIN

**Clara Marie D** (4 0) 3 4-6 2

Were you able to contact this person?  Yes  No

Tips:  
- Smile while you dial!  
The goal of the conversation is to get to know this young educator recruit as a

If you were **not able to contact the person**, toggle to **No**, and the *Canvass Results* in your *Script* that are available for *Phone* calls will be visible. **Select the *Canvass Result*.**