



FREQUENTLY ASKED QUESTIONS (FAQ)

What is the NEA National Leadership Summit?

The NEA National Leadership Summit is an annual, unified, strategic, and interdisciplinary approach to leadership development for the next generation of Association leaders. The Summit provides an opportunity and experience for NEA members to develop the knowledge, skills, and abilities necessary to lead relevant and thriving Associations and to lead in their professions.

Out of an abundance of caution, and concerns for the health and safety of members and staff, the 2021 Summit will be held virtually.

Who can attend?

Summit attendance is open to NEA members, as well as state and local staff. Any individual may self-fund to attend the Summit. Local and state affiliates can also register teams to attend.

When does registration begin?

Registration begins on **Monday, February, 2021 and will be open through Friday, February 19, 2021** *(or when registration reaches capacity, whichever comes first).* The link to register, as well as a list of sessions and an agenda will be posted at www.nea.org/leadershipsummit.

How much is the registration fee?

\$30 per person (Registration). If you are attending a combination of conferences (the Higher Ed or NEA-Retired conferences). The fee is \$50. If you are attending the Higher Ed, NEA National Leadership Summit, and the NEA-Retired conferences, the fee is \$75.

Note for NEA summit funded participants only: Participants being funded by the NEA will not have to pay a registration fee. When registering and choosing your "Registration Type", select "NEA-Funded Participant."

What is included in the registration fee?

The registration fee includes access to quality leadership development, a special participants' package, as well as [a](#) Summit-branded snack pack all shipped before the Summit.

Participants will receive [a](#) Certificate of Completion at the conclusion of the Summit, and after completing the evaluation. Certificates will include the number of seat hours and can be customized to include the participant's name upon request. To request a personalized certificate, please email Yvonne White at YWhite@nea.org.

What time does the Summit begin?

The Summit will open on Friday, March 12th at 6:00 pm EST. The Summit concludes at 12:00 pm EST on Sunday, March 14th. A more complete agenda is available at www.nea.org/leadershipsummit.

Though the use of a laptop or PC is encouraged, the Summit platform is mobile and tablet compatible. Each participant will have a unique code and will be verified when entering the online system. The site will be 'live' in advance of March 12 to allow participants to test their access.

Note: If you are attending the **NEA Higher Education Conference** prior to the Summit, or attending the **NEA-Retired Conference** after the conclusion of the Summit, please check www.nea.org for additional information about those conferences.

What is the cancellation policy?

Due to the size and scope of the NEA National Leadership Summit, if you have to cancel, we request that you notify us 15 days prior to the opening of the Summit. This gives us the opportunity to fill the slots, if there is a waiting list. Cancellations made 15 days prior to the opening of the Summit, will receive a full refund. If you used a credit card for registration fees, your refund will be reimbursed within 1-3 business days after your cancellation is received.

Cancellations made 7 days prior to the opening of the Summit will incur a 20% fee. Cancellations made within 48 hours of the event will incur a 30% fee.

If you register and do not attend, and you have not submitted your cancellation

in writing, **you will not receive a refund.** You may cancel by submitting your request in writing to leadershipsummits@nea.org.

Where do I find information regarding the Summit?

Please visit our Summit website at www.nea.org/leadershipsummit. For general inquiries, please email leadershipsummits@nea.org.