



Title: Labor Relations Specialist Intern
Department: Suffolk Regional Office
Category: PSA, Intern
Salary: To be determined
Date: January 28, 2021

Job Summary

The primary daily activities of the Labor Relations Specialist Intern will be based in the NYSUT office in Hauppauge, NY and will require extensive travel in Suffolk county. The Intern will be supervised by the Suffolk Regional Staff Director and will be assigned a staff Mentor who will coordinate activities and opportunities with the Regional Staff Director.

The Intern is to promote the image and vision of the New York State United Teachers (NYSUT, NEA-AFT) and the American Labor Movement, advocate on behalf of affiliates and members and the institutions in which they work, support the growth and strength of NYSUT locals, and to provide services to local affiliates of NYSUT.

Duties and Responsibilities

Working closely with the Regional Staff Director and Mentor, the Intern will:

- Promote the image and goals of NYSUT and the American Labor Movement by representing the organization in a variety of activities involving local affiliates, and in the political and legislative arenas.
- Develop the skills for promoting strategic approaches for affiliated locals in their interaction with their members.
- Develop skills for utilizing a strategic approach to assist local affiliates to maximize member engagement and building the capacity of local affiliates to meet the workplace needs of their members, engage in political action, community service, social justice and professional development initiatives, and participating in regional, state and national events, programs and governance.
- Develop skills that will support labor relations activities including collective bargaining, contract administration and legal advocacy.
- Develop skills that will support locals identifying workplace issues as opportunities for organizing and engaging members, particularly when there is no apparent legal solution.
- Develop skills to support organizing of unrepresented and unaffiliated workers.
- Be committed to the process of life-long learning and demonstrate a desire for continuous professional self-improvement and knowledge attainment.

- Develop an understanding of the work life of members and assist local unions in recognizing responsibilities in both professional issues and union activities.
- Other duties as assigned.

Reporting Relationships

Accountable to NYSUT through the Regional Staff Director

Qualifications

- Must have a valid Driver's License and a personal vehicle available for business use.
- Excellent critical thinking and problem-solving skills
- Excellent interpersonal, oral and written communications skills, including public speaking
- Pro-union and advocate for the rights of working people
- Energetic self-starter
- Ability to establish and maintain positive work relationships with supervisor, co-workers and others
- Flexible regarding work responsibilities and working conditions
- Willing to travel and work irregular hours
- Bachelor's degree or appropriate experience
- Ability to deal with electronic communications and social media

Qualified applicants should submit resume and cover letter to hr@nysutmail.org by February 12, 2021.

NYSUT is committed to building a diverse and inclusive team. Women, people of color, and LGBTQ people are encouraged to apply.

EOE

New York State United Teachers is affiliated with the American Federation of Teachers, NEA, AFL-CIO, Representing teachers and other professionals, school related professionals, higher education professionals, health care professionals and retirees.

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