

**EXTERNAL EMPLOYMENT  
OPPORTUNITY**



**ANNOUNCEMENT**

Date: March 17, 2021

Position: UniServ Director – Anchorage Regional Office  
(Starting Date projected to be September 1, 2021)

Salary Range: \$83,966 - \$97,202 DOE\*

**Unit Description and/or Conditions Unique to Assignment**

NEA-Alaska is an association that represents almost 13,000 K-12 teachers and education support professionals across the State of Alaska. NEA-Alaska has three regional offices which are located in Anchorage, Juneau, and Fairbanks.

Due to the geographical area serviced by the position, the successful applicant should expect substantial overnight travel by jet and small aircraft.

**Required Experience/Skills:**

- ◆ Broad understanding of the critical issues and problems facing the public schools and public school employees in Alaska.
- ◆ Skilled in capacity building using organizational/political/relational organizing techniques.
- ◆ Skilled at engaging organizational capacity to effectively achieve organizational goals.
- ◆ Demonstrated consultation, facilitation, and organizational skills necessary to successfully complete complex group projects and activities.
- ◆ Demonstrated leadership ability in working with professional groups and/or labor organizations.
- ◆ Experience working in labor organizations and/or education-related associations/programs and services at local, state, and national levels.
- ◆ Experience and commitment to team approaches, to program support activities, and willingness to share responsibility for local affiliate support with colleagues.
- ◆ Experience working to promote racial and social justice.
- ◆ Excellent verbal and written communication skills.
- ◆ A BS/BA or higher degree preferred.
- ◆ Ability to use Microsoft Office products (Word, PowerPoint, etc.) and learn programs necessary to support local affiliate bargaining, organizing, and communications.
- ◆ Ability to use video conferencing platforms (such as Zoom) effectively for virtual meetings.
- ◆ Ability to obtain a valid Alaska driver's license.

**Duties and Responsibilities:**

- ◆ Serve as a consultant to NEA-Alaska and local affiliates for political organizing, organizational development, membership recruitment and retention, local affiliate programs, leadership recruitment and development, contract negotiations, and contract maintenance.

- ◆ Provide staff assistance and support to affiliate leadership and to members in negotiations, grievances, organizational development, relational organizing, and local affiliate communications.
- ◆ Serve as consultant and staff resource to the NEA-Alaska Board of Directors for issues related to Alaska public education.
- ◆ Carry out the strategic plan of NEA-Alaska.
- ◆ Perform other related duties as assigned by the Executive Director.

**Qualifications:**

- ◆ Experience with building community coalitions
- ◆ Understanding of local, state, and federal education finance policy issues and the ability to provide fiscal policy analysis
- ◆ Development and/or implementation of database technology to enhance organizing/political campaigns
- ◆ Organizational development
- ◆ Leadership development
- ◆ Traditional and interest-based bargaining
- ◆ Grievances and case representation through arbitration
- ◆ Effective use of technology to communicate with diverse audiences
- ◆ Education/Classroom experience desired

**Application Instructions:**

Apply by Email:

[glenn.bafia@neaalaska.org](mailto:glenn.bafia@neaalaska.org)

By Mail:

Glenn Bafia, Executive Director  
NEA-Alaska  
4100 Spenard Road  
Anchorage, Alaska 99517

Applicants must submit a completed NEA-Alaska application, a current resume, and three (3) letters of reference. Applications are available at [www.neaalaska.org](http://www.neaalaska.org) or by request by emailing [glenn.bafia@neaalaska.org](mailto:glenn.bafia@neaalaska.org). Deadline for submission is close of business on April 2, 2021.

\*This position is in a bargaining unit represented by NSO-Alaska. Salaries are established by a collective bargaining agreement. The NEA-Alaska/NSO-Alaska Agreement determines step placement and benefits.

*NEA-Alaska is an Equal Opportunity Employer and does not discriminate on the basis of race, creed, religion, color, gender, age, sexual orientation, gender identity, national origin, genetic information, marital status, or disability.*