

National Council for Higher Education

Standing Rules

Rule 1. Adoption

Standing Rules are adopted by the Council and may be amended by the Council as provided therein.

Rule 2. Amendments

- A. Amendments to the Standing Rules must be submitted to the NCHE President at least 48 hours prior to the scheduled opening time of the Regular Annual Meeting.
- B. The President will present the proposed changes to the meeting attendees.
- C. Changes will be approved by a two-thirds vote of the membership present and voting.

Rule 3. Distribution of Constitution, Bylaws, and Standing Rules

A copy of the amended Constitution, Bylaws and Standing Rules shall be posted to the NCHE website within sixty (60) days after the Regular Annual Meeting. Copies shall be available at the Summer Meeting and the Regular Annual Meeting.

Rule 4. Order of Business and Debate

- A. The President or the President's designee shall preside at all meetings.
- B. The first item of business shall be to act upon proposed amendments to the Standing Rules. The second item of business shall be the adoption of the Order of Business.
- C. The meeting shall be conducted in accordance with the Constitution and Bylaws and the current version of *Robert's Rules of Order Newly Revised*.
- D. Ballots will be issued to each Individual member and Organizational Member representative at the beginning of the meeting.
- E. No Individual Member or Organizational Member representative shall speak in debate more than twice to the same question and for no longer than three (3) minutes at one time, unless permission is granted by suspension of the rules.
- F. Voting shall normally be on the basis of one vote per Individual Member or Organizational member representative. Upon the request of any member or Organizational Member representative, an issue shall be decided by a Council vote as set forth in the Bylaws.
- G. Questions on the determination of whether or not an item is one of new business or a resolution shall be decided by the presiding officer.
- H. New business items must be submitted to the presiding officer prior to the end of the first session of the Regular Annual Meeting. A copy must be made accessible to members.
- I. These Rules may be suspended by a two-thirds (2/3) vote of the Individual Members and Organizational Member representatives present and voting, based on one person/one vote.

Adopted March 2, 1990

Amended February 28, 1991

Amended February 27, 1992

Amended March 15, 2019