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Organizing Final Report   Budget   Goals   Metrics   Notes   Attachments   **Review My Requirement**

**You can review the information you've provided so far and make necessary modifications here. If you're satisfied with the contents of this report, click Submit. If you're not ready to submit your report yet, click Save & Finish Later.**

## Organizing Final Report

**Printer Friendly Version** | **E-mail Draft**

\* *Required before final submission*

### Grant Summary

*Please complete and submit this NEA Final Report for the following grant:*

**Organization Name**

**Project Title**

**Grant Amount**

**NEA Approval Date**

**NEA Request ID**

## Budget

*Enter you ACTUAL budget amounts for each budget category. For those amounts not applicable to your grant budget, leave the default value of zero*

### Actual Revenue

*Anticipated Revenue (from original application)*

**In-Kind   Affiliates   Non-Affiliates**

*Actual Revenue*

\* In-Kind

\* Affiliates

\* Non-Affiliates

**Actual Personnel \ Staffing**

*Anticipated Personnel \ Staffing (from original application)*

<b>Salaries</b>	<b>Benefits</b>	<b>Paid Release Time</b>	<b>Stipends</b>	<b>Substitutes</b>
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**SUB-TOTAL: PERSONNEL\STAFFING**

**Detailed justification for proposed personnel\staffing grant expenditures.**

*Actual Personnel \ Staffing*

\*

**Salaries**

\*

**Benefits**

\*

**Paid Release Time**

\*

**Stipends**

\*

**Substitutes**

**\* SUB-TOTAL: PERSONNEL\STAFFING**

**\* FINAL REPORT UPDATE: Provide a detailed justification for actual personnel\staffing grant expenditures.**

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**Actual Travel**

*Anticipated Travel (from original application)*

<b>Airfare</b>	<b>Mileage</b>	<b>Lodging</b>	<b>Meals</b>	<b>Ground Transportation</b>
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**SUB-TOTAL: TRAVEL**

**Detailed justification for proposed travel grant expenditures.**

*Actual Travel*

\* **Airfare**       \* **Mileage**       \* **Lodging**       \* **Meals**

\* **Ground Transportation**

\* **SUB-TOTAL: TRAVEL**

\* **FINAL REPORT UPDATE: Provide a detailed justification for actual travel grant expenditures.**



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**Actual Consultants \ Vendors**

*Anticipated Consultants \ Vendors (from original application)*

**SUB-TOTAL: CONSULTANTS\ VENDORS**

**Detailed justification for proposed consultants \ vendors grant expenditures.**

*Actual Consultants \ Vendors*

\* **SUB-TOTAL: CONSULTANTS\ VENDORS**

\* **FINAL REPORT UPDATE: Provide a detailed justification for actual consultants \ vendors grant expenditures.**



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**Actual Other Direct**

*Anticipated Other Direct (from original application)*

<b>Training Materials</b>	<b>Curriculum Materials</b>	<b>Office Supplies</b>	<b>Equipment</b>	<b>Office Space</b>
<b>Postage Comm.</b>	<b>Printing</b>	<b>Other Direct</b>		

**SUB-TOTAL: OTHER DIRECT**

**Detailed justification for proposed other direct grant expenditures.**

*Actual Other Direct*

<b>* Training Materials</b>	<b>* Curriculum Materials</b>	<b>* Office Supplies</b>	<b>* Equipment</b>
<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

**\* Office  
Space**

<b>* Postage Comm.</b>	<b>* Printing</b>	<b>* Other Direct</b>
<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

**\* SUB-TOTAL: OTHER DIRECT**

**\* FINAL REPORT UPDATE: Provide a detailed justification for actual other direct grant expenditures.**

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**Goals**

**Goal 1 Progress**

*NOTE: Please provide final goal updates in input fields below. Current Goal details, including any updates from previous progress reports if applicable, are provided in read-only fields for reference.*

**Goal 1 Description**

**FINAL REPORT UPDATE: Goal 1 Description**



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**Goal 1 Measurable Outcome(s)**

**FINAL REPORT UPDATE: Goal 1 Measurable Outcome(s)**



Word count 0 of 300

**Goal 1 Key Activities**

**FINAL REPORT UPDATE: Goal 1 Key Activities**



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**Goal 1 Engagement Roles and Purposes**

**FINAL REPORT UPDATE: Goal 1 Engagement Roles and Purposes**



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**Goal 2 Progress**

*NOTE: Please provide final goal updates in input fields below. Current Goal details, including any updates from previous progress reports if applicable, are provided in read-only fields for reference.*

**Goal 2 Description**

**FINAL REPORT UPDATE: Goal 2 Description**



Word count 0 of 300

**Goal 2 Measurable Outcome(s)**

**FINAL REPORT UPDATE: Goal 2 Measurable Outcome(s)**



Word count 0 of 300

**Goal 2 Key Activities**

**FINAL REPORT UPDATE: Goal 2 Key Activities**



Word count 0 of 300

**Goal 2 Engagement Roles and Purposes**

**FINAL REPORT UPDATE: Goal 2 Engagement Roles and Purposes:**



Word count 0 of 300

**Goal 3 Progress**

*NOTE: Please provide final goal updates in input fields below. Current Goal details, including any updates from previous progress reports if applicable, are provided in read-only fields for reference.*

**Goal 3 Description**

**FINAL REPORT UPDATE: Goal 3 Description :**



Word count 0 of 300

**Goal 3 Measurable Outcome(s)**

**FINAL REPORT UPDATE: Goal 3 Measurable Outcome(s)**



Word count 0 of 300

**Goal 3 Key Activities**

**FINAL REPORT UPDATE: Goal 3 Key Activities:**



Word count 0 of 300

**Goal 3 Engagement Roles and Purposes**

**FINAL REPORT UPDATE: Goal 3 Engagement Roles and Purposes**



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**Goal 4 Progress**

*NOTE: Please provide final goal updates in input fields below. Current Goal details, including any updates from previous progress reports if applicable, are provided in read-only fields for reference.*

**Goal 4 Description**

**FINAL REPORT UPDATE: Goal 4 Description**



Word count 0 of 300

**Goal 4 Measurable Outcome(s)**

**FINAL REPORT UPDATE: Goal 4 Measurable Outcome(s)**



Word count 0 of 300

**Goal 4 Key Activities**

**FINAL REPORT UPDATE: Goal 4 Key Activities**



Word count 0 of 300

**Goal 4 Engagement Roles and Purposes**

**FINAL REPORT UPDATE: Goal 4 Engagement Roles and Purposes**



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**Goal 5 Progress**

*NOTE: Please provide final goal updates in input fields below. Current Goal details, including any updates from previous progress reports if applicable, are provided in read-only fields for reference.*

**Goal 5 Description**

**FINAL REPORT UPDATE: Goal 5 Description**



Word count 0 of 300

**Goal 5 Measurable Outcome(s)**

**FINAL REPORT UPDATE: Goal 5 Measurable Outcome(s)**



Word count 0 of 300

**Goal 5 Key Activities**

**FINAL REPORT UPDATE: Goal 5 Key Activities**



Word count 0 of 300

**Goal 5 Engagement Roles and Purposes**

**FINAL REPORT UPDATE: Goal 5 Engagement Roles and Purposes**



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**Metrics**

**Enterprise Metrics (to date)**

*NOTE: Please provide actual values in input fields below. Original anticipated results are provided in read-only fields for reference.*

**Anticipated Members Engaged**

**\* Actual Members Engaged**

**Anticipated # Participating Union Activities**

**\* Actual # Participating Union Activities**

**Anticipated Members Recruited**

**\* Actual Members Recruited****Anticipated # of Sharable Resources Developed****\* Actual # Sharable Resources Developed****Anticipated Community Stakeholders Engaged****\* Actual Community Stakeholders Engaged****Anticipated # Leaders Identified****\* Actual # Leaders Identified****Program Metrics**

***NOTE:** Please provide actual values in input fields below. Original anticipated results are provided in read-only fields for reference.*

**Anticipated # One on Ones****\* Actual # One on Ones****Notes****Progress Report Notes**

**\* Provide the final results of your grant program. Included challenges, obstacles and successes.**



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**\* Completed By:**

**Attachments**

**There are no files attached.**

Save & Finish Later	Submit
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