



This is a sample PDF copy of the nomination form as it appears in the online system.

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You can review the information you've provided so far and make necessary modifications here. If you're satisfied with the contents of the application, click **Submit** to forward your application for consideration. If you're not ready to submit your application yet, click **Save & Finish Later**.

Nomination Information

[Printer Friendly Version](#) | [E-mail Draft](#)

* *Required before final submission*

Nomination Information

* **Date**

9/20/2021



* **Type of Nomination**

NOTE: Local Affiliate Nominations are only permitted if there is no State Affiliate Nominee.

State Affiliate Nomination

* **Affiliate Name**

No abbreviations

* **Nomination Zone\State**

Federal Education Association should select the applicable International Military Zone.

- Select One -

Point of Contact (POC) for this Nomination

NOTE: POCs are individuals appointed by the state affiliate (or Local if a local nomination) to liaise with NEA staff and coordinate the compilation and submission of their state's nomination. POCs work directly with nominees to collect the award requirements and then enter them into the system on their behalf. Nominees cannot submit a nomination on their own.

* **First Name**

* **Last Name**

* **Job Title \ Position**

* **E-mail**

* **Work Phone Number**

Extension

Alternate Phone Number

Data Sheet

Personal Information

* **First Name**

* **Last Name**

* **Home Address**

No P.O. Boxes please.

Home City\Province

For non-U.S. addresses provide state, province, territory, county as required.

* Home State

For non-U.S. addresses, select "NA".

* Home Zip \ Postal Code

* Home Country

* Personal E-mail

An email that you check regularly \ year round.

* Primary Phone Number

Preferably not a school \ work phone number.

Alternate Phone Number

* Age Range

* Race \ Ethnicity

* Gender Identity

* Pronouns for inclusion in promotional materials

(e.g., articles and related write-ups)

If you selected "prefer to self-describe" above, enter your desired pronouns.

Worksite \ Career Information

* Local Affiliate

No abbreviations

* NEA Member ID

* Number of Years as NEA Member

Minimum requirement is at least three years as of 12/31/21

* Job Title

No abbreviations. The title provided will be used in communication and promotional materials.

* NEA Career Family

Check all that apply

- ☐ Clerical Services
- ☐ Custodial \ Maintenance
- ☐ Food Services
- ☐ Health \ Student Services
- ☐ Paraeducators
- ☐ Security Services
- ☐ Skilled Trades
- ☐ Technical Services

- ☐ Transportation Services
- ☐ Other

If you selected "Other" for NEA Career Family above, please explain.

Word count 0 of 300

* Career Experience

Early Career Educator (0-5 years) ▼

* School \ Worksite

No abbreviations

* School District \ University

No abbreviations

* Work City\Province

For non-U.S. addresses provide state, province, territory, county as required.

* Work State

State abbreviations (e.g., AK, ID) only. For non-U.S. addresses, type NA.

* Worksite Level

Check all that apply

- ☐ Pre-K
- ☐ Elementary
- ☐ Middle or Junior High School
- ☐ High School
- ☐ Central Office \ District Wide
- ☐ Post-Secondary \ Higher Education
- ☐ Other

If you selected "Other" as your Worksite Level above, please elaborate:

Word count 0 of 300

* School \ Community Type

Urban ▼

If you selected "Other" as a School Community Type above, please identify:

* Is your school a Title I school?

If you work in multiple schools or if your main worksite is not a school, please select N/A.

Yes ▼

Personal Statement

Personal Statement

Nominees must submit a Personal Statement that provides specific examples of achievement in each of the five award criterion and examples of how they go beyond the roles and responsibilities of their job description. Nominees may submit a Personal Statement up to 750 words per criterion.

* Professional Practice:

Please share worksite responsibilities and professional achievements that you have made in your field. You must include at least one example of how you have directly impacted student success in your school or worksite.

Word count 0 of 750

*** Community Engagement:**

Please share how you are involved in promoting public education within the community through charitable projects and activities, including examples of how that involvement has benefited students, families and other members.

Word count 0 of 750

*** Enhancement of ESP Image:**

Please share details of how your activities have enhanced the image of ESPs at the worksite, in the Association and in the community.

Word count 0 of 750

*** Personal Achievement:**

Please share your personal and/or professional goals, including what you have done, or are doing to meet these goals. Share how your growth and goals benefit students, members, families and/or the larger community. Share advice that you would give to a colleague entering the profession.

Word count 0 of 750

*** Member Advocacy and Association Involvement:**

Please share how you have exhibited leadership, creativity and innovation in advocating for members, for the profession and for public education. Highlight your involvement in NEA or the local/state affiliate and how that involvement contributes to professional success. Share evidence that you engage in member recruitment activities and encourage fellow members to be more active.

Word count 0 of 750

Resume Questionnaire

Nominees should further demonstrate their accomplishments related to the award criteria through the Resume Questionnaire. It should outline the work and professional experiences of the nominee through brief bullets or paragraphs. Nominees may respond with up to 750 words per question.

Professional Positions

*** What professional positions (e.g., worksite position, job) do you currently hold?**

Word count 0 of 750

*** What professional positions (e.g., worksite position, job) have you held in the past?**

Word count 0 of 750

School \ District Positions \ Appointments

*** What additional school or district roles (e.g., committee or workgroup roles; student, athletic club or coaching positions; other engagements outside your job) do you currently have?**

Word count 0 of 750

- * What additional school or district roles (e.g., committee or workgroup roles; student, athletic club or coaching positions; other engagements outside your job) have you had in the past? ✓

Word count 0 of 750

Education \ Training

- * Please list your education, training and/or certificates, licenses, etc. ✓

Word count 0 of 750

External Organizations \ Stakeholder Positions

- * What positions with external organizations, community groups or other stakeholders do you currently hold? ✓

Word count 0 of 750

- * What positions with external organizations, community groups or other stakeholders have you held in the past? ✓

Word count 0 of 750

Honors \ Awards

- * Please list any honors or awards you have received, including the name of the honor/award and the year received. ✓

Word count 0 of 750

Association Positions \ Appointments

- * What Association positions or committee appointments do you currently hold?

Word count 0 of 750

* What Association positions or committee appointments have you held in the past?

Word count 0 of 750

State President Acknowledgment

State President Acknowledgment

By entering the name of the State President below, you are acknowledging that:

- you have permission from the State President to electronically sign and submit this form on their behalf, and
- all of the information in this nomination has been reviewed, deemed complete, and is true to the best of your knowledge.

If this is a local affiliate nomination, you are also attesting that you have the support and approval of the Local President to submit this nomination.

* Authorizing State Affiliate President First and Last Name:

Authorizing Local Affiliate President First and Last Name:

Only needed if a local nomination.

Attachments

There are no files attached.

[Save & Finish Later](#)[Submit](#)

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Attachments

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LETTERS OF RECOMMENDATION:

Paired with the Personal Statement and Resume Questionnaire, the Letters of Recommendation should further demonstrate the nominee's accomplishments related to the award criterion. Letters must be submitted in PDF format.

Important!

- Each nomination must include (3) three letters of recommendation, one each from an individual in the nominee's: school/worksite, local/state affiliate, and community. Failure to do so may result in a deduction of points.
- Letters must be typed, one-page maximum, single-spaced with one-inch margins and minimum 12-point font.
- Letters must be uploaded as .PDF files.
- Additional guidelines and a resource for letter writers can be found at www.nea.org/espoty-nomination.

DIGITAL HEAD SHOT:

- Photo must be a high-resolution, digital head shot that is 1200 x 1200 pixels or 1.4Mb in size and 300 dpi. File must be submitted as a .JPG file.
- Photo will be used for promotional purposes only. The selection committee does not view or score the photo during their selection process.

Upload

The maximum size for all attachments combined is 25 MB. Please note that files with certain extensions (such as ".exe", ".com", ".vbs", or ".bat") cannot be uploaded.

Title:

File Name: