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You can review the information you've provided so far and make necessary modifications here. If you're satisfied with the contents of the application, click **Submit** to forward your application for consideration. If you're not ready to submit your application yet, click **Save & Finish Later**.

Affiliate Information

[Printer Friendly Version](#) | [E-mail Draft](#)

* Required before final submission

Affiliate IRS Information

The information in this section has been retrieved from the IRS database. If this is not your affiliate, use the back button in your browser to reenter the correct EIN number.

IRS Employee ID Number (EIN)

Affiliate Legal Name

Doing Business As
as it appears on the IRS database

Tax Registration Date

Affiliate General Information

* **Affiliate Name**

The pre-populated affiliate name is the organization name registered with the IRS for the EIN number provided. You may change this to your local affiliate name if different than what the IRS has on file. Federal Education Association should provide the International Affiliate requesting the grant.

* **Street Address**

* **City/Province**

For non-U.S., provide state, province, territory, county as required

* **State**

For Federal Education Association select "na"

* **Country**

* **Postal Code**

* **Affiliate Type**

* **Membership Density** ⓘ

* **Are you a Local Option UniServ?**

* **Number of Affiliate Members**

* **Number of Potential Affiliate Members**

* **Dues Assessment Last Year**

* **Dues Assessment Projected Current Year**

* **Dues Assessment Projected Next Year**

Local Affiliate Leadership Contact

*LOCAL AFFILIATES, you are **required** to provide the local affiliate leader's contact information below.
STATE AFFILIATES, leadership information (President/Executive Director) is pre-populated by the system, so you may skip this section.*

Prefix <input type="text" value="<None>"/>	First Name <input type="text"/>	Middle Name\Initial <input type="text"/>	Last Name <input type="text"/>	Suffix <input type="text" value="<None>"/>
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Title

Work Street Address

Work City\Province

Work State

Work Country

Work Postal Code

E-mail

Work Phone <input type="text"/>	Extension <input type="text"/>	Work Fax <input type="text"/>
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Mobile Phone

Request Information

Request General Information

* **Submission Date**

* **Project Title**
For your grant application title, state whether this is a Full-Time Local President Release Grant OR a Part-Time Local President Release Grant.

Word count 0 of 100

* Project Start Date <input type="text"/>	* Project End Date <input type="text"/>
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* **Is your State Affiliate aware of this grant application?**

By applying for this grant, I will notify my district.

Request Primary Grant Contact

The information in this section is pre-populated from the last application you submitted. Please update as applicable to ensure our records are up to date.

Prefix	First Name	Middle Name\Initial	Last Name	Suffix
	<input type="text"/>		<input type="text"/>	

- Select One - v

<None> v

Title

Work Address

Work City/Province

For non-U.S., provide state, province, territory, county as required

Work State

For Federal Education Association select "na"

- Select One - v

Work Country

- Select One - v

Work Postal Code

E-mail

Work Phone

Extension

work Fax

Mobile Phone

Request Treasurer Contact

* First Name

* Last Name

* E-mail

* Work Phone

Request Detail

* Is this a full-time or part-time local president release grant?

Full-Time v

* Provide a three-year descriptive plan that shows your Local's commitment to provide funding.



Word count 0 of 2000

*** Will this project impact the work of staff assigned to your affiliate? If so, how?**

Enter "NA" if not applicable.



Word count 0 of 300

*** Do you currently provide release time for your local president? Please explain.**

Enter "NA" if not applicable.



Word count 0 of 300

*** Geographical Area Served by the grant?**

Select the State or Country that is ***MOST*** impacted.

- Select One - ▼

*** Membership Category(ies) served by the grant?**

Leave categories that are not applicable with the default value of zero (0).

- Active Professional %
- Aspiring Educators %
- ESP %
- Higher Education %
- Retired %

Strategic Objectives

*** Which one of the NEA Goals is most aligned with the purpose of your grant proposal?**

- Select One - ▼

*** Which one of these ten content areas ("content clusters") best describes the primary focus of your grant proposal?**

- Select One - ▼

*** Select up to five keywords that further describe your grant program content and focus:**

- Affiliate leadership development
- Assessment of student learning
- Bully free
- Career pathways/career continuum
- Centers for teaching and learning
- Classroom management
- Closing the opportunity gap
- College and career ready standards/programs

- Community outreach and engagement (parents, family, community)
- Community schools
- Contract waivers and flexibility
- Cultural competency/culturally responsive pedagogy
- Curriculum standards and/or development
- Distributive leadership
- Early career induction/orientation
- Educator evaluation/effectiveness
- English language learners
- ESP career growth continuum/growth models
- ESP early career orientation
- ESSA
- Gifted and talented
- Improving instruction/instructional strategies
- Instructional leaders
- LGBTQ/SOGI
- Mentoring/coaching
- NBCT/jump start
- New leaders development
- PA/PAR
- Pre-service teaching
- Priority schools
- Professional learning/professional communities
- Racial and social justice
- Recruitment of educators of color
- Recruitment of educators
- Residency
- Restorative justice
- Retention in the profession
- Safe and healthy schools
- School improvement
- School to prison pipeline
- Social/emotional justice
- Special education
- Student learning objectives
- Student mentoring
- Student success
- Unconscious bias
- Virtual professional development
- Whole school systems learning

Project Budget

Anticipated Budget (YEAR 1)

* Amount Requested for Year 1 

Enter your anticipated budget amounts for each budget category over a maximum of 3 years. Please note that you will be required to submit ACTUAL SPENDING by budget category via online progress and final reports.

PRESIDENT COSTS

* Salaries

* Benefits

* TOTAL: PRESIDENT COSTS (Year 1)

* Provide a detailed justification for the proposed President Costs in Year 1.



Word count 0 of 300

Anticipated Budget (YEAR 2)

* Amount Requested for Year 2

PRESIDENT COSTS

* Salaries

* Benefits

* TOTAL: PRESIDENT COSTS (Year 2)

* Provide a detailed justification for the proposed President Costs in Year 2.



Word count 0 of 300

Anticipated Budget (YEAR 3)

* Amount Requested for Year 3

PRESIDENT COSTS

* Salaries

* Benefits

* TOTAL: PRESIDENT COSTS (Year 3)

* Provide a detailed justification for the proposed President Costs in Year 3.



Years 4 and 5

* Cost Projections (Year 4)



Word count 0 of 300

* Continuation Procedures (Year 4)



Word count 0 of 300

*** Cost Projections (Year 5)**



Word count 0 of 300

*** Continuation Procedures (Year 5)** 



Word count 0 of 300

Grant Request Amount

The maximum grant amount that can be requested is calculated based on anticipated budget information provided above. follow the steps below to calculate and enter the Total Request Amount.

STEP 1: Press the calculator button below to calculate the maximum grant request amount.

0.00 

*** STEP 2: Enter your total grant request amount below.**

The total grant request amount cannot exceed the amount calculated in STEP 1.

Anticipated Results

Results Summary

*** Statement of Need** 



Word count 0 of 300

*** Grant Strategy** 



Word count 0 of 300

*** Evaluation Plan** 



Word count 0 of 300

*** Sustainability Plan** 



Word count 0 of 300

NEA Quantitative Metrics

Provide values for all applicable quantitative metrics below. For those metrics not applicable to your grant request, leave default value of zero (0).

If awarded, actual figures will be collected as part of regular progress reports.

* Anticipated # Members Engaged

* Of those members engaged, the anticipated # that takes part in other/additional union activities, programs, and/or events

* Anticipated # Members Recruited

* Anticipated # of Sharable Resources Developed

NOTE: These resources are expected to be shared with NEA.

* Anticipated # Community Stakeholders Engaged

* Anticipated # Leaders Identified

Program Specific Quantitative Metrics

* Anticipated # New Partnerships Formed

Grant Specific Metrics

Please provide detail for up to 8 goals specific to this grant request.

Goal 1 Description

Membership Growth and Retention

* Goal 1 Measurable Outcome(s)



Word count 0 of 300

* Goal 1 Key Activities



Word count 0 of 300

* Goal 1 Anticipated Total Engagement

* Goal 1 Object of Released Time President



Word count 0 of 300

Goal 2 Description

Member Engagement and Participation

Goal 2 Measurable Outcome(s)



Word count 0 of 300

Goal 2 Key Activities

 ✓

Word count 0 of 300

Goal 2 Anticipated Total Engagement

Goal 2 Object of Released Time President

 ✓

Word count 0 of 300

Goal 3 Description

Building Community Relationships

Goal 3 Measurable Outcome(s)

 ✓

Word count 0 of 300

Goal 3 Key Activities

 ✓

Word count 0 of 300

Goal 3 Anticipated Total Engagement

Goal 3 Object of Released Time President

 ✓

Word count 0 of 300

Goal 4 Description

Developing Interaction and Cooperation Between Local and State

Goal 4 Measurable Outcome(s)

 ✓

Word count 0 of 300

Goal 4 Key Activities



Word count 0 of 300

Goal 4 Anticipated Total Engagement

0

Goal 4 Object of Released Time President

Word count 0 of 300

Communications

Communications Plan Summary

Please provide summary information regarding your communications plan for this grant. If not applicable you must enter "NA"

*** Communications Plan - Description and Goal(s)**

Word count 0 of 300

*** Communications Plan - Measurable Outcome(s)**

Stakeholder Communications Detail

Provide information about how you will reach the specific audience groups below (if applicable).

Internal Audience(s)

Word count 0 of 300

External Audience(s)

Word count 0 of 300

Partner Audience(s)

Word count 0 of 300

National Audience

Word count 0 of 300

Terms

NEA GRANT TERMS

1. Only NEA affiliates are eligible for these NEA grants. By applying for this grant, you affirm that your affiliate is an NEA affiliate subject to the requirements of the NEA Constitution and Bylaws.
2. Record all member recruitment and engagement data (one on ones, new members, and new leaders) in My Workers VAN, NEA360, or another mutually acceptable and accessible database that allows the information to be appended to the member's profile.
3. Funds will be provided to the affiliate as documented progress is reported and outcomes are achieved, per NEA approval.
4. Progress reports are due electronically in the format provided as agreed upon. This includes budget reports comparing the actual expenses incurred during grant implementation with the original budget. If significant changes are being made to the approved work or budget, the primary grant contact should contact their assigned NEA liaison for prior approval.
5. Affiliate leaders will share program development, materials, and key learnings with other affiliates electronically (e.g., virtual events and www.mynea360.org) and/or at appropriate events.
6. Any grant funds received will be spent by the end of the grant term in accordance with the approved goals, program, and budget. NEA reserves the right to request any remaining funds be returned if unused by the end of the term, or if there has been a lack of progress. If the grant term needs to be altered, the affiliate should contact their assigned NEA liaison for consideration/approval.
7. NEA has the ability, based upon reporting and other discovery, to withhold grant payments if it is determined there is a lack of appropriate progress.
8. A NEA liaison will be assigned to each awarded grant. The affiliate grant contact will respond promptly to communications from the NEA liaison.
9. Grantees are expected to promote the grant program and utilize the NEA brand on all communications and materials as part of the approved communications plan.
10. If your grant request is approved, the information provided in this application will constitute the grant agreement between NEA and your affiliate, including all goals, deliverables and proposed outcomes, and budget. NEA reserves the right to request additional clarifications or terms as part of the grant agreement, which will take the form of an addendum and be mutually agreed upon by NEA and your affiliate.
11. Your affiliate agrees to assign to NEA all right, title, and interest to any copyrightable works, trademarks, and other intellectual property that arises from any course curriculum, professional development sessions for educators, micro-credential courses or similar activities created by your affiliate using the grant funds (collectively, the "Intellectual Property"). In exchange for this transfer of rights, NEA grants your affiliate a limited license to use, reproduce, distribute, and publicly display the Intellectual Property solely in connection with that affiliate's everyday business activities.
12. Election Activities as Applicable - Your affiliate agrees that grant funds will not be used to make a contribution or expenditure in connection with any election for federal, state, or local public office, or for any other purpose constituting an "exempt function" activity as defined in Section 527 of the Internal Revenue Code, 26 U.S.C. § 527.
13. Lobbying Activities as Applicable - Your affiliate understands that funds expended for lobbying activities may require registration and/or reporting pursuant to state or local lobbying disclosure laws. Affiliates should contact NEA Office of General Counsel for guidance.

If your grant is awarded for \$250,000 or greater, these following terms and conditions will also apply:

1. In recognition of the scale of NEA investment, your affiliate agrees as a condition of receipt of these grant funds, that it shall not disaffiliate from NEA or its state affiliate for at least five years after the date this MOU is executed.
2. If your affiliate terminates its affiliation with NEA or takes any action that justifies NEA's termination of said affiliation under its governing documents and/or policies, this grant agreement will terminate as of the effective date of termination of affiliation. Within thirty days after the effective date of termination of this agreement, pursuant to this section, your affiliate will pay to NEA, as liquidated damages, the full amount of payments made by NEA to your affiliate as part of this grant.
3. The parties agree that any disaffiliation effort, either attempted or completed, shall entitle NEA to a temporary restraining order, preliminary injunctive relief and permanent injunctive relief from a court of competent jurisdiction.

Agreement to Terms

Enter the name of the person who has reviewed the NEA grant terms above and is authorized to agree to them.

* Name of Person Authorized to Agree to Grant Terms

Verify Name of Person Authorized to Agree to Grant Terms

Attachments

There are no files attached.