

VACANCY

GOVERNMENTAL RELATIONS DIRECTOR

Kansas National Education Association (KNEA) is seeking qualified candidates who have the necessary experience to fill the Governmental Relations Director position.

Position Description: The Governmental Relations Director is responsible for managing KNEA's political endorsements, campaign involvement, fundraising, and lobbying activities. The position offices at KNEA Headquarters in Topeka, Kansas.

Qualifications:

- Baccalaureate degree – Major in Political Science or a related field preferred
- Governmental relations experience—experience in Kansas preferred
- Knowledge of—and willingness to work toward—Kansas NEA's mission and goals
- Knowledge of issues facing K-12 and higher education employees and their students
- Ability to gather and articulate information in order to develop a political agenda and to efficiently and effectively implement specific strategies to advance that agenda
- Experience facilitating public campaign and election activities
- Knowledge of information gathering, polling, and surveying techniques
- Knowledge of and ability to comply with the election and campaign finance laws relating to conflict of interests, financial disclosure, and the regulation of lobbying
- Excellent oral and written communication skills
- Ability to use adult learning theory in planning, presentations, and training
- Demonstrated ability to facilitate group and individual interaction in managing change
- Ability to work with groups with diverse viewpoints
- Familiarity with Kansas education statutes
- Ability to analyze education agency budgets
- Ability to prioritize and organize work to ensure the completion of multiple tasks
- Willingness and ability to work long hours, including evenings and weekends, as necessary
- Ability to manage support staff
- Ability to develop and manage program area budgets

Position Responsibilities:

- Prepare a proposed political agenda and present it for board of directors' approval
- Advance the adopted political agenda by endorsing candidates, assisting in campaigns, distributing contributions, and complying with election, campaign finance, and reporting laws
- Review bills, coordinate a team of staff and leaders in the development of positions, sharing of information through testimony
- Keep membership informed: presentations and training; writing articles for Under The Dome

Salary and Benefits:

- Under the KNEA/Kansas Staff Organization contract
- Salary Range is between \$73,900 to \$119,150, commensurate with experience
- Liberal fringe benefits and leaves, as provided in the contract

Employment Date: TBD

About KNEA: KNEA's mission is to advocate for education professionals and unite our members, Kansans, and the nation to fulfill the promise of public education to prepare every student to succeed in a diverse and interdependent world. Our vision is a great public school for every student. Our members include K-12 classroom teachers, higher education employees, support professionals, college students, and retired educators.

How to Apply: Qualified candidates should email a cover letter, resume, and three (3) references to Kevin Riemann, KNEA Executive Director, at kevin.riemann@knea.org. Applications must be received by 5:00 p.m. CDT on October 22, 2021.

KNEA is an Equal Opportunity Employer.

We celebrate diversity and are committed to creating an inclusive environment for all employees.