

NEA Read Across America

Affiliate Information

Affiliate IRS Information

The information in this section has been retrieved from the IRS database. If this is not your affiliate, use the back button in your browser to reenter the correct EIN number.

IRS Employee ID Number (EIN)

Affiliate Legal Name

Doing Business As

as it appears on the IRS database

Tax Registration Date

Affiliate General Information

Affiliate Name

The pre-populated affiliate name is the organization name registered with the IRS for the EIN number provided. You may change this to your local affiliate name if different than what the IRS has on file. Federal Education Association should provide the International Affiliate requesting the grant.

Street Address

City\Province

For non-U.S., provide state, province, territory, county as required

State

Non-U.S. affiliates select "Non-U.S."

- Select One -

Country

- Select One -

Postal Code

Affiliate Type Membership Density

Are you a Local Option UniServ?

Yes

Number of Affiliate Members

Number of Potential Affiliate Members

Local Affiliate Leadership Contact

LOCAL AFFILIATES, you are **required** to provide the local affiliate leader's contact information below.
STATE AFFILIATES, leadership information (President\Executive Director) is pre-populated by the system, so you may skip this section.

Prefix	First Name	Middle Name\Initial	Last Name
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<None>

Suffix

<None>

Title

Work Street Address

Work City\Province

Work State

Work Country

<None>

Work Postal Code

E-mail

Work Phone

Extension

Mobile Phone

Request Information

Request General Information

Submission Date

10/13/2021

Project Title
Total Request Amount
Is your State Affiliate aware of this grant application?

Yes

Request Type/Status

Contributions-Read Across America-In Review

Request Primary Grant Contact

The information in this section is pre-populated from the last application you submitted. Please update as applicable to ensure our records are up to date.

Prefix	First Name	Middle Name\Initial	Last Name
- Select One -			

Suffix

<None>

Title
Work Address
Work City\Province

For non-U.S., provide state, province, territory, county as required

Work State

For Federal Education Association select "Non-U.S."

- Select One -

Work Country

- Select One -

Work Postal Code
E-mail

Work Phone**Extension****Mobile Phone****Request Detail**

Will the project impact the work of staff assigned to your affiliate? If yes, has this been discussed with the manager of the impacted staff?

What type of staff support and volunteers are available at the local/state level to plan and implement the event or activity?

How does the event/activity to be funded by NEA RAA event grant fit in the affiliate's overall initiatives?

Describe the proposed event/activity to be funded by the NEA RAA Event Grant and how it will help highlight the RAA theme of "Celebrating a Nation of Diverse Readers."

What is the location of your proposed event(s)/activity?

What Local Associations and School(s) will be involved?

How would you use the proposed activity as a membership organizing opportunity?

Describe the plan for involving parents, community members, partners and others.

Geographical Area Served by the grant?

Select the State or Country that is MOST impacted.

Membership Category(ies) involved in the grant?

Strategic Objectives

Which one of the NEA Goals is most aligned with the purpose of your grant proposal?

Which one of these ten content areas ("content clusters") best describes the primary focus of your grant

proposal?

Select up to five keywords (out of 50) that further describe your grant program content and focus:

Non-Affiliate Partners

Will you be partnering with any non-affiliate organizations on this project?

Yes

List all NON-affiliate partners for this grant request below

Non-Affiliate Partner Name 1 **Non-Affiliate Partner Type 1**
Government

NA Key Contact 1

Non-Affiliate Partner Name 2 **Non-Affiliate Partner Type 2**
Government

NA Key Contact 2

Non-Affiliate Partner Name 3 **Non-Affiliate Partner Type 3**
Government

NA Key Contact 3

Detail the roles of each NON-affiliate partner identified above.

Project Budget

Anticipated Budget

Amount Requested

Enter your anticipated budget amounts for each budget category over a maximum of 3 years. Please note that you will be required to submit ACTUAL SPENDING by budget category via online progress and final reports.

CONSULTANTS\ VENDORS

SUB-TOTAL: CONSULTANTS\ VENDORS

0

Provide a detailed justification for the proposed travel grant expenditures.

Anticipated Results

Results Summary

Statement of Need

Grant Strategy

Evaluation Plan

NEA Quantitative Metrics

Provide values for all applicable quantitative metrics below. For those metrics not applicable to your grant request, leave default value of zero (0).

If awarded, actual figures will be collected as part of regular progress reports.

Anticipated # Members Engaged

0

Anticipated # Members Recruited

0

Anticipated # of Sharable Resources Developed

NOTE: These resources are expected to be shared with NEA.

0

Anticipated # Community Stakeholders Engaged

e.g., family, community\local leaders

0

Anticipated # Leaders Identified

0

Program Specific Quantitative Metrics

Anticipated # Facebook Page Followers

0

Anticipated # Twitter Followers

0

Anticipated # Youtube Channel Viewers

0

Grant Specific Metrics

Please provide detail for up to 8 goals specific to this grant request.

Goal 1 Description

Goal 1 Measurable Outcome(s)

Goal 1 Key Activities

Goal 1 Anticipated Total Engagement

0

Goal 1 Engagement Roles and Purposes

Terms

NEA GRANT TERMS

1. Only NEA affiliates are eligible for these NEA grants. By applying for this grant, you affirm that your affiliate is an NEA affiliate subject to the requirements of the NEA Constitution and Bylaws.
2. Record all member recruitment and engagement data (one on ones, new members, and new leaders) in My Workers VAN, NEA360, or another mutually acceptable and accessible database that allows the information to be appended to the member’s profile.
3. Approved funds will be provided to the affiliate upon receipt of an invoice on affiliate letterhead.
4. Progress reports are due electronically in the format provided, within 30 days of completion of the event or every six (6) months if you undertake a year-long campaign. This includes budget reports comparing the actual expenses incurred during grant implementation with the original budget. If significant changes are made, the primary grant contact should contact their assigned NEA liaison.

- 5. Affiliate leaders will share program development, materials, and key learnings with other affiliates electronically (e.g., virtual events and www.mynea360.org) and/or at appropriate events.
- 6. Any grant funds received, will be spent by the end of the grant term, in accordance with the proposed goals, program, and budget. NEA reserves the right to request any remaining funds be returned if unused by the end of the term, or if there has been a lack of progress. If the grant term needs to be altered, the affiliate should contact their assigned NEA grant liaison.
- 7. A staff liaison from NEA will be assigned to each awarded grant. The affiliate grant contact will respond promptly to communications from the NEA liaison.
- 8. Grantees are expected to promote the grant program and utilize the NEA brand on all communications and materials as part of the approved communications plan.
- 9. If your grant request is approved, the information provided in this application will constitute the grant agreement between NEA and your affiliate, including all goals, deliverables and proposed outcomes, and budget. NEA reserves the right to request additional clarifications or terms as part of the grant agreement, which will take the form of an addendum and be mutually agreed upon by NEA and your affiliate.
- 10. Election Activities as Applicable - Your affiliate agrees that grant funds will not be used to make a contribution or expenditure in connection with any election for federal, state, or local public office, or for any other purpose constituting an “exempt function” activity as defined in Section 527 of the Internal Revenue Code, 26 U.S.C. § 527.
- 11. Lobbying Activities as Applicable - Your affiliate understands that funds expended for lobbying activities may require registration and/or reporting pursuant to state or local lobbying disclosure laws. Affiliates should contact NEA Office of General Counsel for guidance.

Agreement to Terms

Enter the name of the person who has reviewed the NEA grant terms above and is authorized to agree to them.

Name of Person Authorized to Agree to Grant Terms