Welcome to your first ESP Conference! To help understand what to expect, below is a list of commonly asked questions and answers. For additional information, please visit www.nea.org/espconference.

**POINTS OF CONTACT**

**Q:** If I have questions before arriving at the Conference, who do I contact?

**A:** Email espconference@nea.org

**Q:** If I have questions or need help while at the conference, who can I speak with?

**A:** Look for conference team members wearing STAFF badges, conference ambassadors wearing blue “Ask Me!” buttons, or visit the registration table. You may also send an email to espconference@nea.org.

**FLIGHT, GROUND TRANSPORTATION, AND HOTEL INFORMATION**

**Q:** What do I need to get on my flight to the conference?

**A:** Requirements for air travel are being updated regularly. When arriving at the airport, you want to ensure you have your state-issued ID or passport and a mask. Wearing a mask over your nose and mouth is required in indoor areas of public transportation (including airplanes) and transportation hubs (including airports). We encourage you to check with your airline to confirm any requirements for travel. Additionally, safety measures have extended security check-in lines, so plan to arrive at the airport at least two hours before your assigned boarding time.

**Q:** How do I access transportation to and from the hotel?

**A:** Transportation options to and from the airport and host hotel vary. Taxis and shared-ride services are available and average $36 one-way. Alternative transportation, such as airport shuttle buses, average $24 one-way but require reservations.

**Q:** What are the conference hotel address and phone number?

**A:** The conference hotel is the New Orleans Marriott, 555 Canal Street New Orleans, LA 70130. Contact the hotel via telephone at (504) 581-1000.

**Q:** How do I find general information about restaurants, tours, entertainment, etc.?

**A:** Visit www.neworleans.com/nea/ for general information and a list of area happenings and businesses.

**VIRTUAL SESSION FOR FIRST-TIME ATTENDEES**

**Q:** How will I connect to the Virtual First-Timers session on Tuesday, March 22?

**A:** An email notification with the Zoom meeting information will be sent to all first-time conference participants. We strongly encourage all first-time attendees to attend this session to meet other attendees and get your questions answered.
GENERAL CONFERENCE INFORMATION

**Q: Can I change my workshop choice?**
A: Yes. Depending on session capacity, workshop selections may be modified by using your registration confirmation number to access your Cvent registration record until **Friday, March 18**. After that, all workshop modification requests must be addressed onsite at the registration desk. Participants who are not registered for a workshop will not be allowed into the session.

**Q: What is the conference dress code?**
A: There is no dress code, but keep in mind this is a professional conference. Most participants dress casually throughout the weekend. We encourage you to bring a sweater as meeting rooms can be chilly. We will have a reception on Friday night and the ESP Awards Banquet on Saturday night. Many participants choose to dress up for those events, but it is not required. Wear comfortable shoes!

**Q: Will I have free Wi-Fi access during the conference?**
A: If you are a guest at the conference hotel, you will have free Wi-Fi in your room and the lobby. Wi-Fi will not be available in most workshop rooms.

**Q: How do I access conference information electronically?**
A: We have a Conference App that we strongly recommend all participants use while at the conference. The Conference App has the most current conference information, including notifications, an interactive hotel map, conference information, session handouts, networking opportunities, and more.

We will also offer the Conference Attendee Hub. The Conference Attendee Hub allows participants to access materials for the sessions they registered for up to 90 days following the conference. The Hub is where participants can interact with session presenters, virtual exhibitors, and other conference participants.

Links for the Conference App and the Attendee Hub will be shared will all registrants before the Conference.

**Q: Will there be conference exhibitors?**
A: Yes. Select conference exhibitors will be accessible virtually throughout the conference in the Exhibitors and Sponsors area of the Attendee Hub website. You will also be able to engage with a limited number of NEA department representatives onsite to learn more about NEA programs available to NEA members.

**Q: Do I need to bring my COVID-19 vaccination card?**
A: It is best to travel with your vaccination card at all times. If you do not want to travel with your card, keeping a picture of it on your phone is a good alternative. Proof of vaccination is required to attend the ESP Conference. You will be required to upload proof of vaccination using a third-party verification app before attending the conference. Additional information about this and other COVID mitigation measures will be shared in an upcoming conference communication. Note that you may also be required to present proof of vaccination at local venues and businesses.