Subject: Update regarding app for entry to 2022 NEA National Leadership Summit

Dear Summit Participant,

We are excited to welcome you to the 2022 NEA Leadership Summit. We tested the CLEAR Health Pass app that we had planned to verify vaccine and testing information at a smaller event last week and found it not to be very user-friendly. Luckily, we have also been testing another app and are pleased with its ease of use.

1. Please follow the directions below for uploading your vaccine information before leaving for the Summit.
2. Once you arrive, you'll have one more thing to do on the opening day of the Summit---- complete your rapid COVID antigen test and upload the result to the Return Safe app."

NEA has chosen [ReturnSafe](#) as our partner to keep you and your colleagues safe as we get through the Covid-19 pandemic together. The ReturnSafe app is a user-friendly, efficient and secure app that makes it easy to upload vaccination information, testing results, and complete health screenings as needed. Here is a [short video](#) explaining the ReturnSafe solution.

Please follow these simple steps to install and use the ReturnSafe app:

> **Android users:**
>> Install the app from the [Google Play Store](#).
>> Proceed to step 2 below.

> **iPhone users:**
>> Install the app from the [Apple App Store](#).
>> Proceed to step 2 below.

> **Web (Mobile or Desktop/Laptop):**
>> https://desktop.returnsafe.com

Step 2. Open the app, click Find My ReturnSafe Space and enter the following code: **neahq**

==**For NEA staff traveling to the Summit: staff should log in on the staff side using the SSO button instead of the "NEA Events" button.**==

Click the button that says **NEA Events**, and enter your **name, email, cell phone number.**

> *A code will be sent as a text message to your cell phone. Enter that code into the app, upload your records and complete the short survey.*

> *A green "cleared for entry" pass will need to be shown every day of the event.*

> • *If you experience an error upon logging in, please contact your event contact, not ReturnSafe support.*

Complete the short survey in ReturnSafe before coming into the event space. You will receive guidance at the end of the survey based on your answers. *Note: your survey responses are confidential and accessible only to designated administrators.*

If you have any questions about the survey, the resulting recommendations, or our privacy policies please Cory Wofford (CWofford@nea.org) and Patricia Tallington (PTallington@nea.org). If you have any technical issues while installing or using ReturnSafe, please visit https://support.returnsafe.com for helpful support content. For any login related issues, please contact your event contact, not ReturnSafe support.

Please install ReturnSafe and complete the registration and screening process prior to coming into the event space on site, and together we can maintain a safe and healthy environment at the 2022 NEA Summit!