



MEMO

TO: NEA Board of Directors
NEA Executive Committee
State Affiliate Presidents
State Affiliate Executive Directors

FROM: Sabrina Tines-Morris
Senior Director, NEA Center for Governance

DATE: May 31, 2022

RE: At-Large Director Elections for the 2022 NEA Representative Assembly

Delegates to the 2022 NEA Representative Assembly will elect nine (9) at-large representatives to the NEA Board of Directors as follows:

- One (1) administrator for a three-year term.
- One (1) classroom teacher in higher education for a three-year term.
- One (1) education support professional for a one-year term.
- Six (6) education support professionals for three-year terms.

These positions must be filled to meet the proportional representation requirements of Article V, Section 1 of the NEA Constitution. Provisions relevant to the 2022 election cycle appear below:

d. Administrators shall be represented on the Board in proportion to their membership in the Association. If the percentage of administrators elected to the Board of Directors fails to achieve proportional representation, the Representative Assembly shall elect at large the number required to assure such representation. Candidates for these positions shall be nominated by the delegates at the Representative Assembly who are administrators.

e. Classroom teachers in higher education shall be represented on the Board at least in proportion to their membership in the Association. If the percentage of classroom teachers in higher education elected to the Board of Directors fails to achieve such proportional representation, the Representative Assembly shall elect at large the number required to assure such representation. Candidates for these positions shall be nominated by the delegates at the Representative Assembly who are classroom teachers in higher education.

f. Active members employed in education support professional positions shall be represented on the Board at least in proportion to their membership in the Association. If the percentage of such members elected to the Board fails to achieve such proportional representation, the Representative Assembly shall elect at large the number required to assure such representation. Candidates for these positions shall be nominated by the delegates at the Representative Assembly who are Active members employed in education support professional positions.

Delegates may also elect three at-large alternate representatives to the NEA Board of Directors as follows:

- One (1) administrator to a three-year alternate director term.
- One (1) classroom teacher in higher education to a three-year alternate director term.
- One (1) education support professional to a three-year alternate director term.

At-large alternate positions may be filled to meet the requirements of NEA Bylaw 5-6 which states:

(ii) If, pursuant to Article V, Section 1 of the Constitution, the Representative Assembly elects one or more at-large ethnic minority, administrator, classroom teacher in higher education, or education support directors, the Representative Assembly shall also elect one at-large alternate in a particular category to serve in an at-large director's place if they are unable to attend a meeting of the Board of Directors.

In the election of both regular and alternate director positions, eligible candidates shall not be nominated for more than one position.

NEA will publish at-large candidate photos and biographical information on the RA delegate website. Candidates will be nominated in writing using the form provided. Candidates for at-large positions must be nominated by delegates who are employed in their respective categories. For additional details please refer to the attached Information and Deadlines for At-Large Candidates.

Cc:

Committee on Constitution, Bylaws, and Rules
Chairperson, Committee on Elections
Chairpersons, NEA Ethnic Minority Affairs Committee
President, National Council for Education Support Professionals
President, National Council for Higher Education
Delegates to the NEA Representative Assembly
State Annual Meeting Coordinators
2022 At-Large Candidates

INFORMATION AND DEADLINES FOR AT-LARGE CANDIDATES: 2022

Filing for Office: At-large candidates may file for office until 4:00pm Central Daylight Time (CDT) on June 15. However, we strongly encourage candidates to file earlier in order to complete the videos and other information outlined below. Filing forms are available on www.nea.org/ra. To access, select the Delegate Resources tab and go to [Candidates for Office](#). Filings will be accepted via email to clewis@nea.org until 4:00pm CDT on June 15.

Candidate Photographs and Statements Deadline, June 15 – 4:00pm CDT: NEA will publish at-large candidate photos and biographical information on the RA delegate website. Candidates wishing to take advantage of these services must file for office and submit a photograph and biographical information to clewis@nea.org by 4:00pm CDT on June 15. The biographical statements must be submitted on the provided form to Carrie Lewis (clewis@nea.org). Candidates must use no more than 100 words **total** for all responses combined.

Lotteries, June 16 – 7:00pm Eastern Daylight Time (EDT): Lotteries will determine the order of speeches and candidate names on the ballot. The lotteries will be conducted virtually at 7:00pm EDT on June 16. All candidates will receive the link for the lottery prior to this time.

Nominations: Candidates will be nominated in writing using the provided form. Candidates for at-large positions representing education support professionals (ESP) must be nominated by delegates who are ESPs, candidates for positions representing higher education must be nominated by delegates who are higher education members, and candidates for positions representing administrators must be delegates who are administrators. Candidates or their nominators should email the nomination form to clewis@nea.org by 4:00pm Central time on June 15.

Interviews and speeches to states and caucuses: NEA will provide state delegations and caucuses candidate contact information and will give state delegation and caucus information to candidates. Given the time zone differences across the country, NEA will not designate a specific day and time frame for interviews prior to our 2022 RA. State delegations and caucuses who wish to interview are responsible for contacting candidates to arrange for interviews. However, NEA will provide candidates with “virtual Zoom rooms” at their request.

Candidate videos: NEA asks that each at-large candidate record two, two-minute videos on a smart phone or tablet. One video should be an introductory video that NEA will post and share with state delegations and special interest caucuses as a replacement for live, virtual visits. The second video will be the candidate’s speech to the RA. Both videos must be of the candidate only, speaking straight-to-camera without graphics, supporters, or other visuals, following the policy and practice of the RA in speeches before the delegates assembled in the official meeting.

To ensure consistency for the RA speech videos, and not advantage or disadvantage any candidate, NEA will mail a standard backdrop to each candidate that can be hung on a wall as a video backdrop. We request all candidates to use the backdrop for their speech videos.

Campaign Materials: Printed campaign materials must be cleared with the Committee on Constitution, Bylaws, and Rules. Candidates must email copies to clewis@nea.org.

Raffles and Lotteries for Campaign Fundraising: Candidates for NEA office may give away items by lottery, raffle, drawing, or similar means, provided that such activity is legal under relevant state law. It is illegal in most states to conduct an activity in which any participant pays or promises to pay money to be eligible to win a prize. If a lottery or similar activity is to be legal, everyone who is otherwise eligible to participate must have an equal opportunity to win regardless of making a contribution.