Guidelines for Delegates with Physical Challenges Transportation Services:

- Delegates with Physical Challenges (PC) must register by June 5, 2023, to request transportation, special seating, or other special services by completing the registration form on https://cvent.me/P9nLqZ. Equipment is limited in availability, and logistical arrangements require advance planning. Delegates who register by June 5th will be given priority status. Those registering after June 5th will be accommodating on a space-available basis.
- Ridership is restricted to delegates with physical challenges who have completed the NEA PC registration form and provided NEA with documentation of proof of disability.
- Transportation passes will be issued to delegates at the PC registration counter.
- Delegates with physical challenges who require an assistant to ride with them must provide a physician’s note verifying the need. Delegates must register the assistant when they request a transportation pass from the PC registration counter.
- Assistants may not ride PC vehicles unless they are accompanying the delegate with physical challenges whose name appears on their PC Transportation Pass.
- All riders must have a 2023 PC Transportation Pass and must show the pass before boarding vehicles. (Note: The pass differs from the PC button that provides priority for Orange County Convention Center restrooms).
- Riders must be patient. Sometimes (particularly at the conclusion of the RA and other special events with mass departures), it is necessary to wait until vehicles are fully loaded before they are authorized for departure.
- Cell Phone numbers (not hotel phone numbers) will be used to communicate any updates or changes. Delegates must provide a personal cell phone number for themselves or friend/colleague/family member who is on site and will be responsible for communicating messages in a timely manner.
- To avoid delaying others traveling on the same route, PC vehicles are instructed to wait no more than five minutes at hotels for delegates who are not present at the designated pick-up location. If you miss your pick up, call the PC Transportation Office. Vehicles will return to your hotel when they are available to return to your hotel, but a delay in pick-up is likely.
- Maximum weight for lifts is 600 pounds. Delegates whose combined weight and chair/scooter exceeds 600 pounds must make special arrangements as soon as possible and in advance of June 5th because of more limited availability of the special lift vehicles.
- Please note: as a safety precaution, riders are not permitted to remain on scooters when traveling on buses. They must transfer to bus seats as soon as possible. Drivers will be instructed to enforce this policy, and riders’ cooperation is appreciated.
- Because vehicles have limited capacity for equipment, priority is given to delegates who are scooter or wheelchair bound. If you are renting a scooter in Orlando, review more details about scooters in the PC guidelines posted on NEA.org

Routes, Hotels, & Boarding Locations*

* Hotels listed below include all official hotels serviced by the regular NEA Shuttle. Service will NOT be provided if transportation has not been reserved in advance.

A
- Hotel Kinetic Orlando Universal (Main Entrance) - 7800 Universal Blvd
- Wyndham Orlando Resort (Main Entrance - Intl Dr Side) - 8001 International Dr.
- Castle Hotel (Main Entrance) - 8602 Universal Blvd
- Embassy Suites I-Drive (Main Entrance) - 8978 International Dr

B
- Doubletree Sea World (Main Entrance - Outer Lane) - 10100 International Dr

C
- Hilton Orlando (Main Entrance) - 6001 Destination Pkwy
- Hilton Buena Vista Palace (Main Entrance at PC Sign) - 1900 Buena Vista Dr

D
- Hilton LBV (Convention Entrance) - 1751 Hotel Plaza Blvd
- B Resort (Main Entrance) 1905 Hotel Plaza Blvd

E
- Signia by Hilton Bonnet Creek (Main Entrance) - 14100 Bonnet Creek Resort Lane
- Waldorf Astoria (Main Entrance - outside lane) - 14200 Bonnet Creek Resort Lane
- Wyndham Bonnet Creek (Buses Only - First Entrance) - 9560 Via Encinas

F
- Hyatt Regency Orlando (International Entrance) - 9801 International Dr

G
- Rosen Centre (Signature Entrance) - 9840 International Dr
- Rosen Plaza (Convention Entrance) - 9700 International Dr

H
- Orange County Convention Center

Orange County Convention Center
Orlando, FL

July 2–6, 2023
161ST Annual Meeting
National Education Association
### 2023 NEA ANNUAL MEETING • BUS SERVICE FOR ALL ROUTES

#### Sunday, July 2, 2023 Registration Shuttle
- **8:30 AM–6:00 PM** Must Call PC Office for pickup. Allow at least 45 minutes for a response.
- **4:00 PM** Last bus to Orange County Convention Center.
- **5:30 PM** Last bus from Orange County Convention Center.

#### Sunday, July 2, 2023 HCR Shuttle
- **5:00 PM–6:00 PM** Route Hotels to Orange County Convention Center.
- **9:30 PM (or when program ends)** Orange County Convention Center to Route Hotels.

#### Monday, July 3, 2023
- **9:00 AM–10:00 AM** Transfers from route Hotels to Orange County Convention Center. Reservation required.
- **10:00 AM–6:00 PM** NO SCHEDULED SHUTTLE SERVICE.
- **6:00 PM (or when RA breaks)** Transfer from Orange County Convention Center to route hotels.

#### Tuesday, July 4, 2023
- **9:00 AM–10:00 AM** Transfers from route Hotels to Orange County Convention Center. Reservation required.
- **10:00 AM–6:00 PM** NO SCHEDULED SHUTTLE SERVICE.
- **6:00 PM (or when RA breaks)** Transfer from Orange County Convention Center to route hotels.

#### Wednesday, July 5, 2023
- **9:00 AM–10:00 AM** Transfers from route Hotels to Orange County Convention Center. Reservation required.
- **10:00 AM–6:00 PM** NO SCHEDULED SHUTTLE SERVICE.
- **6:00 PM (or when RA breaks)** Transfer from Orange County Convention Center to route hotels.

#### Thursday, July 6, 2023
- **9:00 AM–10:00 AM** Route Hotels to Orange County Convention Center. Reservation required.
- **10:00 AM–6:00 PM** NO SHUTTLE SERVICE.
- **6:00 PM (or when RA breaks)** Orange County Convention Center to route hotels.

**NOTE:** Routes include all official hotels but service will not be provided if transportation has not been reserved.

**NEA Delegates with Physical Challenges**
- Transportation Office: 407-685-4004

**MOBILITY SCOOTERS**
NEA will give first priority to accommodate delegates who rely on mobility scooters and electric wheelchairs as part of their daily routine. Because of the long distances delegates are required to walk in the convention center, we understand many delegates may wish to rent mobility scooters to use within the center. If you are planning to rent locally, please arrange to have your scooter delivered to you at the convention center. You may store your scooter in the Physically Challenged Transportation Office each night starting July 2nd until the meeting ends on July 6th. Keep in mind the PC Office structure is a temporary build and not a high security storage area. If you absolutely must transport your rented mobility scooter to the center from your hotel on July 2nd, please point this out in advance so that we can try to accommodate your scooter without disrupting the service. We aim to avoid surprises at the curb to retain the quality of service.

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