

Resolution Voting and Power Up Instructions

NEA Representative Assembly

Power Up

Press and hold the ■ green square until the screen displays the microphone = power screen.

Then press the 🎤 microphone button and the keypad will take 10 seconds to boot up.



Insert Smartcard



Please insert your Smartcard into the e-voting keypad.

Make sure the arrows and chip at the bottom of the Smartcard/voting card are facing you.

Insert the Smartcard, your name will appear at the top of the screen when the card is inserted correctly.

The Smartcard/voting card must be inserted correctly to cast a vote.

Voting

When prompted to vote, the voting options will appear in the device screen.

Simply Press:

Button 1 to vote **For**

Button 2 to vote **Against**



Vote Confirmation



Confirmation that your vote has been received will appear on the screen

To change your vote, simply enter your new choice (**1 or 2**) to overwrite your previous selection

If you wish to Cancel your vote, press the '**X**' button