

## **NEA Resolutions Committee Members Duties and Responsibilities**

On behalf of the NEA Resolutions Internal Editing Committee, this document provides state delegations to the NEA Representative Assembly with information regarding the responsibilities of successfully elected members of the NEA Standing Committee on Resolutions. This information may be provided to delegates for their information prior to the nomination and election of Resolutions Committee members.

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- Active members to serve in one or more allocated positions on the Resolutions Committee are nominated and elected from among and by the state's delegation to the NEA RA.
  - The composition, duties, terms of office, and election procedure are set forth in NEA Standing Rule 7 and through rules adopted by the NEA Committee on Constitution, Bylaws, and Rules.
  - The Resolutions Committee is responsible for receiving and considering proposed amendments to existing NEA resolutions and proposed new resolutions.
  - Individual committee members are responsible for assisting members and leaders in their state on matters related to the committee's work, in particular the steps required for members to bring their ideas before the committee for its consideration.
  - The Resolutions Committee completes and transmits an annual report to the NEA Representative Assembly for final action.
  - To fully serve in this position, Resolutions Committee members are expected to participate in the following series of commitments:
    - The virtual winter meeting, conducted online (no travel required) normally scheduled in late February or early March (likely late February in 2024 to avoid conflict with the officially scheduled NEA Leadership Summit on the first weekend in March).
    - A pre-RA virtual summer meeting, conducted online (no travel required) scheduled in early June.
    - A pre-RA Open Hearing on NEA Resolutions for NEA delegates, conducted online (no travel required) scheduled in mid-June.
    - The summer in-person meeting, scheduled in July just prior to the NEA Representative Assembly in the host city.
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NOTE: For questions related to NEA Resolutions Committee work and procedure, please contact Paul Birkmeier, NEA Center for Governance, at [pbirkmeier@nea.org](mailto:pbirkmeier@nea.org).