

## Organizing and Data Coordinator

PSEA is immediately seeking diverse, highly motivated, and well-qualified candidates to fill an Organizing and Data Coordinator position located in our headquarters office in downtown Harrisburg, PA. This position provides critical support and assistance to field staff in the development and implementation of a variety of programs that grow membership and build and maintain strong, effective local unions.

The individual holding this position will provide training and assistance on organizing data tools (e.g., VAN) and will provide field-based support to our labor representatives and organizers during active organizing campaigns. In addition, the position incumbent will be responsible for tracking and assisting staff and leaders with responses to membership drop inquiries. The position incumbent will work extensively within our membership database as well as ancillary and related dashboards and databases. In addition, the position incumbent will continually scan the external environment for developing threats and opportunities to/for PSEA's membership complement and assist in identifying targets and creating organizing strategies to mitigate negative impacts and maximize membership capacity.

Starting salary is \$90,000. A bachelor's degree is required. Previous experience in organizing, campaigning, advocacy, and representation, or other related experience is preferred. Must possess a valid driver's operating license as this position may travel across the state and work a flexible schedule.

Further details about this position can be found at [www.psea.org/jobs](http://www.psea.org/jobs).

Please send a letter of interest and resume to [jobs@psea.org](mailto:jobs@psea.org) by October 13<sup>th</sup>. EOE