



## Organizing Director Vacancy

The Missouri NEA is in search of dynamic applicants for the position of Organizing Director within our UniServ Program. The MNEA Organizing Director is pivotal in supporting local association officers, leaders, and members in creating and strengthening formidable, effective local associations. This role demands fostering constructive collaborations with the UniServ staff, officers, leaders, and members of these locals, as well as with colleagues within the state and national associations. This bargaining unit position within the Missouri Professional Staff Organization promises a competitive compensation and benefits package.

**Position Description:** MNEA Organizing Directors play a vital role in:

- Strengthening the foundation of the union program by identifying, mentoring, training, and motivating leaders.
- Building power within the union through concrete organizing plans.
- Promoting member engagement in collective action for enhancing schools and public education.
- Advancing school culture/climate and facilitating collective decision-making concerning profession practice via school leadership teams.

**Desirable Qualifications and Skills:**

- Demonstrated success in relational organizing and utilizing one-on-one relational meetings.
- Solid commitment to operate within an organizing team that emphasizes leadership identification, coaching, member engagement, and on-site organizing.
- Robust coaching, training, and interpersonal capabilities.
- Self-starter with the ability to exercise autonomous judgment and show initiative.
- Proficiency in formulating and executing organizing plans.
- Acquaintance with current topics in public education and public-sector unionism.
- Competence in verbal and written communications, and familiarity with online tools like VAN, Google Drive, etc.

**Key Responsibilities:**

- Leadership Development: Create and nurture effective building/worksite action teams through the recruitment, training, and support of association representatives.
- Recruitment: Collaborate with association representatives to onboard new members for union activities and political campaigns.
- Communication: Establish consistent communication with workers in designated worksites.
- Collective Bargaining: Identify and support exclusive representative and first-contract campaigns.
- Issue Campaigns: Design and launch effective strategies to amplify the voice of educators and support staff.



**Requirements:**

This is a salaried position with nonstandard work hours, including some weekends and some holidays. Necessary travel primarily within the state will include frequent overnight travel. Must possess a valid driver's license, valid auto insurance, and ability to drive throughout the state.

**Compensation:**

The remuneration for this role is dictated by a collective bargaining agreement. MNEA also offers a competitive benefits package, encompassing medical, prescription drug coverage, retirement savings plan, and long-term disability insurance.

**Worksite/Office Location:** One position located in the Kansas City Metropolitan Area

**Application Procedures:** Candidates interested in this position must submit:

1. A letter of application detailing experience, knowledge, and skills relevant to the job description/qualifications.
2. A completed application form.
3. A current resume accompanied by three references.

**All application components must be submitted for consideration. Applicants will be notified of their status throughout the interview process.**

Please send all materials electronically to:  
Shannon Weber  
Missouri NEA Assistant Executive Director  
shannon.weber@mnea.org

MISSOURI NEA IS AN EQUAL OPPORTUNITY EMPLOYER

**Application Deadline: Tuesday, February 27, 2024.**



# MISSOURI NEA

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## APPLICATION FORM – PROFESSIONAL OR ASSOCIATE STAFF POSITION

(You are not required to furnish any information which is prohibited by federal, state, or local law.)  
 (Candidates selected for interviews may be subject to background checks.)

Last Name		First Name		Middle Name	
Home Address			City	State	Zip
Email Address					Home Phone
					Cell Phone

Position for which you are applying
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SECTION I, II & III ARE INTENDED TO SUPPLEMENT THE INFORMATION PROVIDED BY YOUR RESUME. IF INFORMATION REQUESTED BELOW IS ALREADY INCLUDED IN YOUR RESUME, SIMPLY INDICATE “SEE RESUME” IN SPACE PROVIDED.

### I. Employment Experience (Please start with your present/most recent position.)

**A.**

Employer		Address			
City	State	Zip Code	Area Code	Telephone No.	
Kind of Business		Employed from _____ to _____			
Title		Compensation			
Nature of Work					
Name and Title of Supervisor					
Reasons for Leaving or Desiring to Change					

**B.**

Employer		Address			
City	State	Zip Code	Area Code	Telephone No.	
Kind of Business		Employed from _____ to _____			
Title		Compensation			
Nature of Work					
Name and Title of Supervisor					
Reasons for Leaving or Desiring to Change					

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**C.**

Employer		Address		
City	State	Zip Code	Area Code	Telephone No.
Kind of Business		Employed from _____ to _____		
Title		Compensation		
Nature of Work				
Name and Title of Supervisor				
Reasons for Leaving or Desiring to Change				

**II. Education**

<b>Highest Level of Education Completed:</b>				
<b>High School:</b>			<b>Location</b>	
<b>College/Graduate School:</b>				
Name/Location	From	To	Degree	Major

**III. Activities**

Membership in professional or job-related organizations (you may exclude racial, religious and nationality groups):
List hobbies and extracurricular activities you enjoy.
Publications, professional licenses or special honors or awards:
What qualifications, abilities, and strong points will help you succeed in this job?

**IV. Miscellaneous**

Have you ever been convicted of a misdemeanor or a felony? (Do not include arrests or criminal charges <u>not</u> resulting in a conviction.) If so, please describe in detail the charge(s) and the incident(s) upon which the conviction was based:
Do you currently have a valid state driver's license and automobile insurance? # Yes    # No



OPTIONAL:

Please indicate your ethnicity/race:

Please indicate your gender:

How did you find out about this opening?