

UNITED TEACHERS LOS ANGELES
3303 Wilshire Blvd., 10th Floor
Los Angeles, CA 90010
Phone: (213) 487-5560

POSITION AVAILABLE

POLITICAL & COMMUNITY ORGANIZER

UTLA's Political Action and Community Organizing (PACO) department is dedicated to organizing our school communities to build power and increase civic participation to have a meaningful voice at our schools and the community.

JOB DESCRIPTION

Will work with a team to help develop and carry through UTLA's Political and Community engagement and organizing plans, in coordination with the overall campaigns of UTLA. The Political/Community Organizer will involve UTLA members, staff, parents, youth, and community in overall organizing efforts.

DUTIES AND RESPONSIBILITIES

- Develop and coordinate community organizing campaigns and political strategies to:
 - Promote pro-public education legislation locally and statewide
 - Elect UTLA endorsed candidates
 - Develop members into viable candidates for political office
 - Fight privatization and hold charter schools accountable
 - Build parent and community organization and action in support of UTLA goals
- Support the development of parent/community work, training, and organizing structures within UTLA campaigns.
- Coordination of UTLA community organizing campaigns, meetings, and diverse outreach efforts to increase P.A.C.E. membership, community awareness and pro-public education initiatives.
- Support P.A.C.E. committee efforts related to increasing P.A.C.E. membership and contribution levels by developing and implementing plans that include union leadership, staff, campaign organizing and community service volunteers.
- Identify potential allies, through available resources such as local politicians, community organizations, and parent participation groups.
- Build UTLA through the development of alliances with Community Based Organizations, Faith Based Organizations, and other non-governmental organizations.
- Facilitate communication around political and community engagement between all levels of UTLA leadership and membership.
- Support clear ownership and understanding of roles, governance, campaigns, accountability agreements, partnerships/ alliances among staff and member leaders through one-on-one relationship building, strong group process and clear communication

practices.

- Organize ongoing dialogue with political and community organizations.
- Engage UTLA in campaigns with political and community organizations.
- Build leadership development and political education programs among UTLA members, staff, and parents, in the service of assisting people in becoming skilled political and community organizers and liaisons.
- Assess and identify school sites where there are specific opportunities to engage parents and community on an ongoing basis.
- Play a role in creating and supporting education, labor, community and political meetings, rallies, conferences, and events.
- Assist with the identification and development of potential school board candidates.
- Work with the parent / community engagement efforts of UTLA's affiliate organizations and attempt to build collaboration.
- Maintain information systems regarding community engagement.
- Assist members and staff in mapping school communities, surveying members, and the products development of organizing relationships.
- Engage and report on fundraising with foundations and labor unions
- Other duties as assigned

REPORTING RESPONSIBILITIES

The Political and Community Organizer will report to the Political Action and Community Organizing Director.

PRIMARY KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledgeable of current educational issues
- Possess union and/or community organizing background and union values
- Working knowledge of Los Angeles and California politics.
- Be knowledgeable of the social and political landscape of greater Los Angeles, or have the capacity to, and willingness to, learn quickly
- Be able to organize and facilitate public meetings
- Willingness and capacity to work flexible hours as needed for campaigns
- Have strong oral, written, and visual communication skills as well as experience using social media tools
- Strong multi-tasking capacity while working with deadlines
- Experience working in coalitions and in highly collaborative efforts
- Ability to assess and analyze complex political situations and respond appropriately

SALARY AND BENEFITS

Starting salary range is \$101,198 - \$107,222 based on qualifications and related work experience.

Health Benefits include medical, dental and vision coverage for the employee and their eligible dependents.

HOW TO APPLY

Please email Cristina Alfonso, Confidential Executive Assistant at UTLAjobs@utla.net for an application and details of documents to be submitted with the application. Two letters of recommendation demonstrating experience and knowledge will be required when submitting application and other requested documents. ***All required documentation including completed application, letters of recommendation, resume and requested documents must be received by UTLA no later than April 10, 2024.***

United Teachers Los Angeles
Attention: Diana Darty, Director of Operations
3303 Wilshire Blvd., 10th Floor
Los Angeles, CA 90010

UTLA IS AN EQUAL OPPORTUNITY EMPLOYER