

REPRESENTATIVE ASSEMBLY

2024



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**NEA's Annual Meeting &  
REPRESENTATIVE ASSEMBLY**

Updated as of  
5/11/24

# 2024 NEA Representative Assembly

Philadelphia, PA

*For Safety and Security Reasons, this Document is NOT for Public Posting and is intended for informing RA Delegates ONLY*





## RA Theme

**Promote.**

**Protect.**

**Strengthen Public Education.**

**The Foundation of our Democracy!**



# Safety Tips for Delegates

## **Out and About**

- Remove conference badges
- Be observant of your environment
- Walk with confidence
- Safety in numbers
- Avoid carrying all your cash with you
- Pay Attention
- Practice Moderation
- Be Mindful when encountering a Protest
- Be careful and aware of someone possibly recording conversations.



# Safety Tips for Delegates

## At the hotel

- In an emergency, contact the state's conference coordinator immediately.
- Familiarize yourself with your hotel's evacuation plan and the closest exits from your room.
- Use the hotel safe in your guest-room for valuables.
- Use security locks when in your hotel room.
- Never open your hotel room door to a stranger.
- Be cautious in sharing your hotel room keys.
- Never give a stranger your room number.



# DELEGATE SAFETY AND EVENT SECURITY



Delegates arrive at the Convention Center on July 2<sup>nd</sup>, you will be asked to present a valid form of identification before receiving your official NEA Delegate Badge



No guests will be allowed to register without being associated with an existing delegate registration. Guest badges will be handed out only to the sponsoring delegate and not to the guest directly



Overall we are planning for an increase safety precautions in order to keep our delegates safe



NEA policy no longer requires COVID-19 mitigation measures at meetings or events with 50 or more participants

# Safety Tips for Delegates

## **At the Convention Center**

- Familiarize yourself with the emergency exits.
- Never leave offices unattended.
- Never leave laptops or other electronic devices unattended.
- Keep your valuables in a safe place where you can always see them.
- Badges/Scanners
- AEDs & Medical Emergencies - Logistics and security maps of AED locations in program book.
- EMS on the RA floor to address medical emergencies.
- Security presence at each of the venues mentioned above will include the following:
  - Unarmed Uniformed Security Officers
  - Uniformed Off-duty Armed Police Officers
  - Canine Units
  - Volunteer Badge Checkers



# Upcoming Member Engagements

June 12

**Representative  
Assembly Town Hall**

7:30 – 8:30 p.m.

June 13

**Strategic Plan &  
Budget Hearing**

7:30 – 9:00 p.m.

June 17

**Legislative Program  
Hearing**

7:30 – 9:00 p.m.

June 18

**Resolutions  
Hearing**

7:30 – 9:00 p.m.

June 20

**CCBR Hearing**

7:30 – 9:00 p.m.

June 24

**Proposed Policy  
Hearing on Artificial  
Intelligence**

7:30 – 9:00 p.m.

# Delegate E-Newsletter

All delegates are receiving weekly issues of the Delegate e-newsletter through the end of June which includes helpful tips, reminders, and important dates for events and deadlines for submission of RA business.



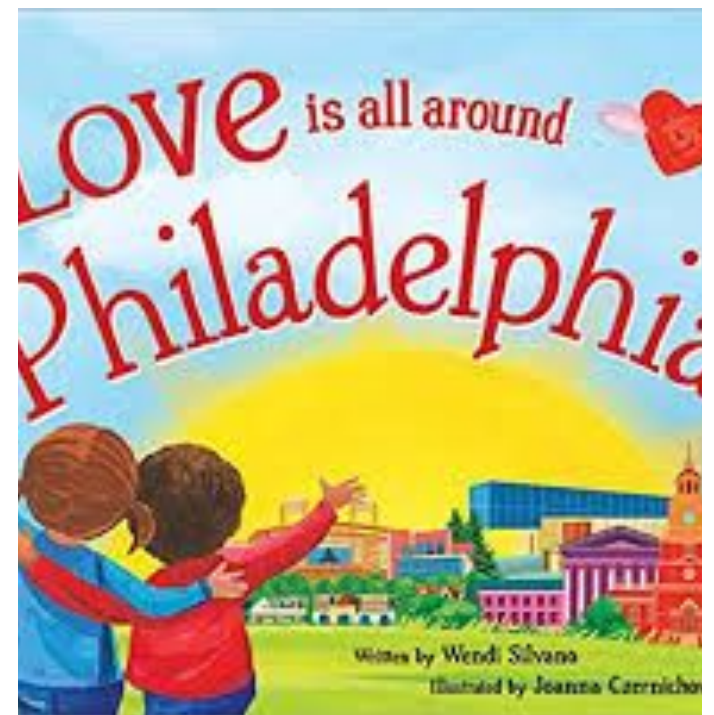
Wednesday, June 19, at 4:00 pm Eastern Time, is the deadline for submission of New Business Items for the 2024 RA.

# Childcare at the RA

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Once again, NEA is offering onsite childcare from July 3-7 at the Pennsylvania Convention Center. Find more information and a link to register at [Camp NEA](https://web.cvent.com/event/49e4e978-b980-4379-abbc-d3420e9d04cf/summary) [<https://web.cvent.com/event/49e4e978-b980-4379-abbc-d3420e9d04cf/summary>].

- **CAMP NEA – Welcomes children ages 6 months – 9 years.**
  - Children participate in age-appropriate activities including arts and crafts projects, active games and much more in a safe, nurturing environment.
- **Club NEA – Welcomes youth ages 10 years – 16 years.**
  - Where the youth will have their own place to “hang out” with video games, pool table, jukebox, arts and crafts, and other fun equipment as well as movies and crafts.



# Location

## The Pennsylvania Convention Center

The Pennsylvania Convention Center (PCC) is the site of the 162<sup>nd</sup> NEA Annual Meeting site and the 103<sup>rd</sup> NEA Representative Assembly.

The Pennsylvania Convention Center District is in the heart of Philadelphia surrounded by world-class dining, shopping, and entertainment.

**Hall BCD** – Representative Assembly

**Hall A** – Registration and Delegate Experience Area

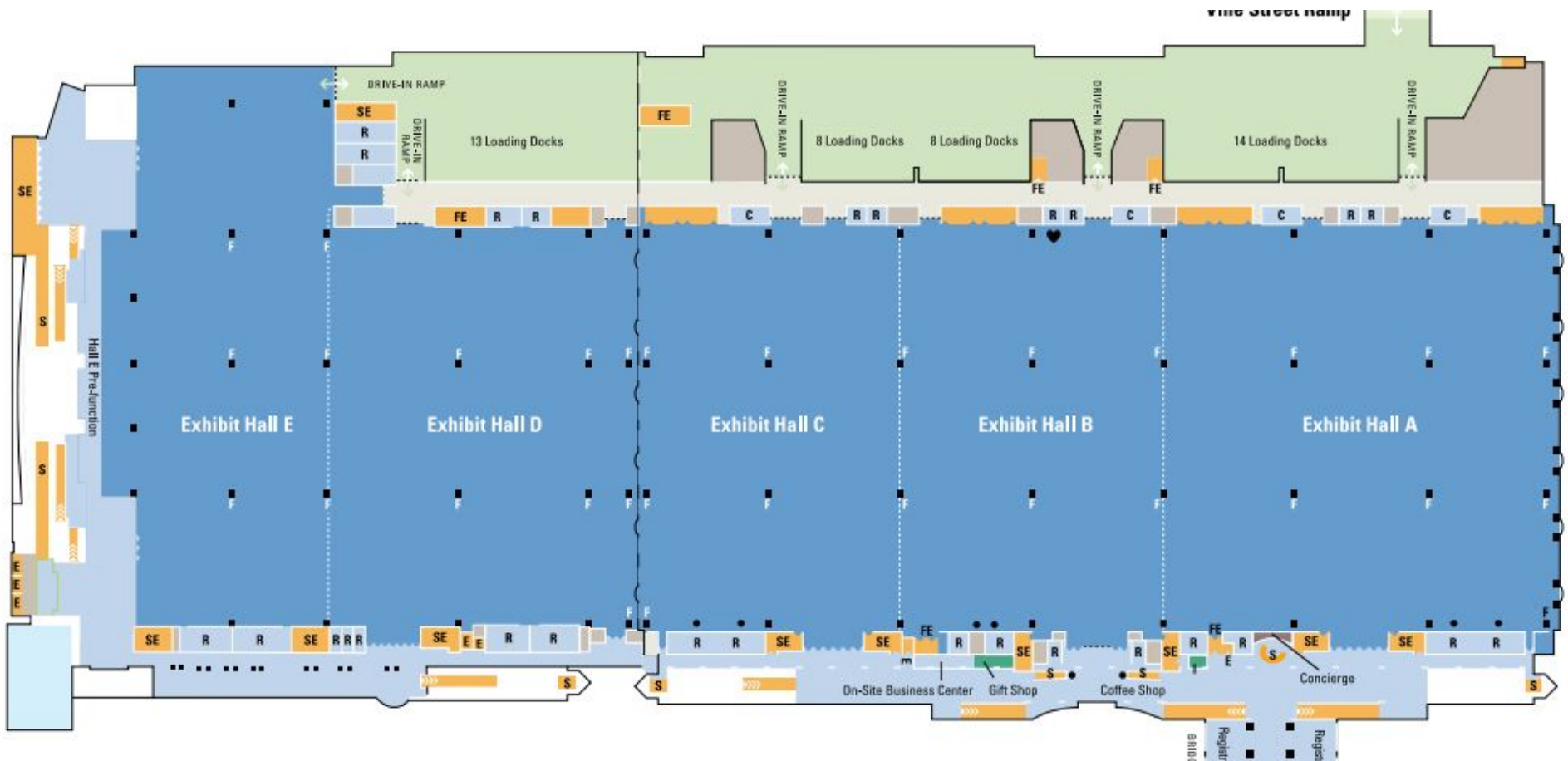
**Hall E** – Voting

*Caucus Rooms and NEA Offices will be located throughout the convention center on Levels I, II, and III.*



**Please note: The Convention is Cashless.**

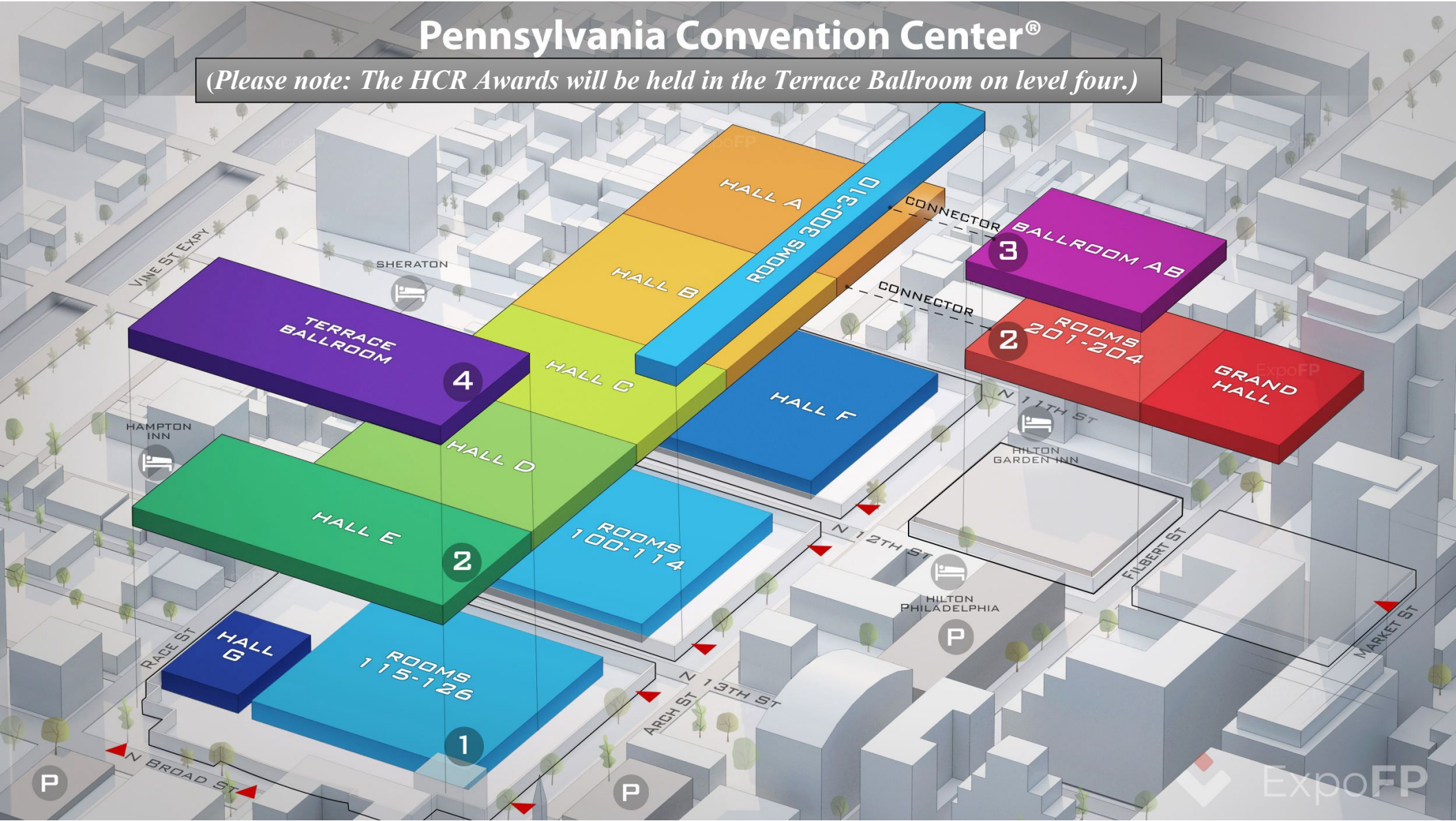




# Convention Floor Plan

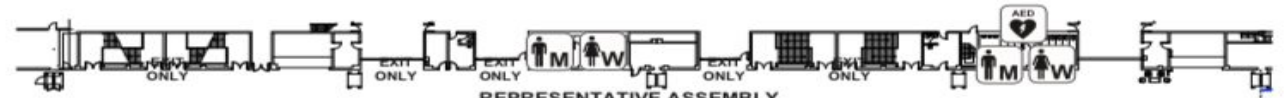
# Pennsylvania Convention Center®

*(Please note: The HCR Awards will be held in the Terrace Ballroom on level four.)*

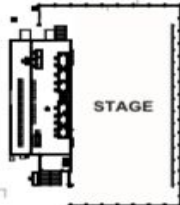
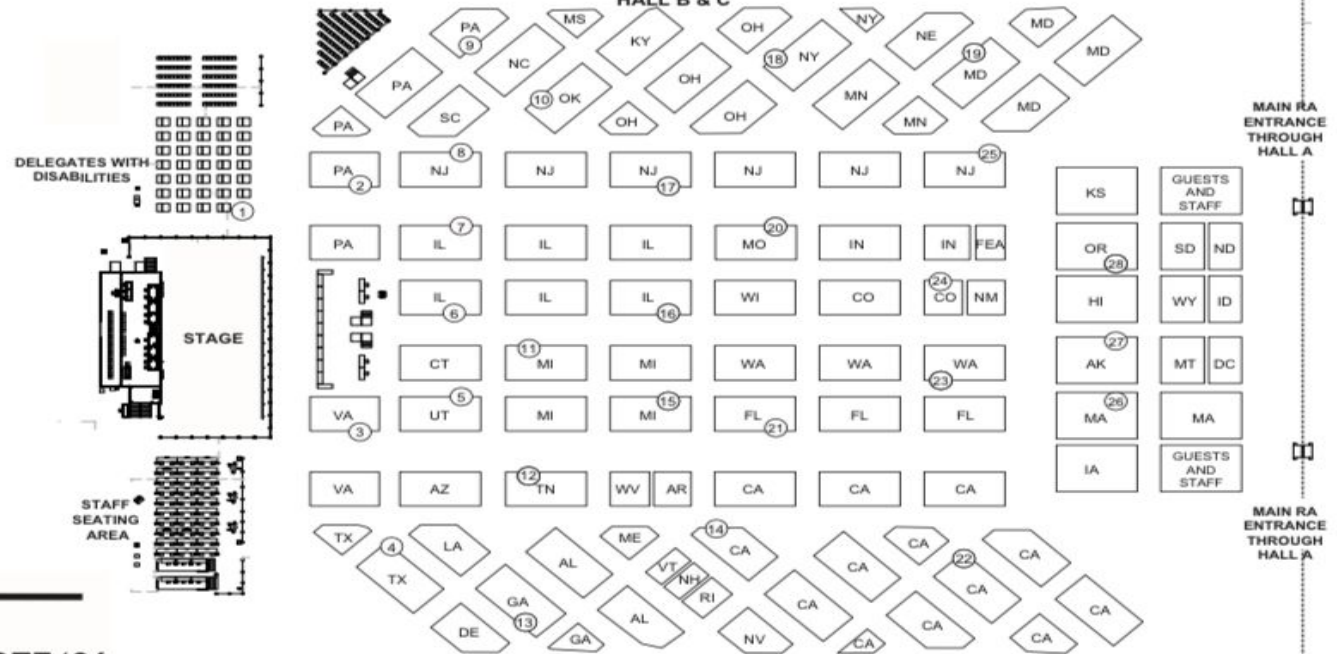


162nd Annual Meeting July 4th - July 7th, 2024

### LEVEL 200- Delegate Experience, Cafe, Registration, Representative Assembly, and Voting



#### REPRESENTATIVE ASSEMBLY HALL B & C



#### NEA VOTE '24

July 5th  
HALL E



#### LEGEND

# Seating Chart

# 2024 RA Transportation

Wednesday, July 3<sup>rd</sup>  
thru Sunday, July  
7<sup>th</sup>

Bus routes for RA Hotels will  
be found on the next few  
slides.



# Route 1 – Red Route

<b>Hotels – Pick Up Locations</b>	<b>State/Affiliate Delegations</b>
Sonesta Philadelphia - On Market Street	Massachusetts
Westin Philadelphia - Across 17th Street	Tennessee
Sofitel Philadelphia - Curbside in Front of Hotel	Oklahoma
Kimpton Hotel Palomar - Walks to Sofitel	Iowa
Hyatt Centric Center City - Across 17th Street between Walnut St & Chancellor St.	Kentucky, Mississippi



# Route 2 – Blue Route

Hotels – Pick Up Locations	State/Affiliate Delegations
The Logan Hotel - Across 18th Street	Utah, Vermont, Rhode Island



# Route 3 – Green Route

Hotels – Pick Up Locations	State/Affiliate Delegations
Doubletree Hotel - Curbside in Front of Hotel	Maryland, Minnesota, Illinois
Cambria Philadelphia - Curbside in Front of Hotel	Pennsylvania
Holiday Inn Express Midtown - Walks to Cambria Philadelphia	Georgia
Element Hotel - Across Broad @ Chestnut	Kansas, Federal, Colorado, Pennsylvania
W Hotel - Across Broad @ Chestnut	Colorado, Pennsylvania



# Route 4 – Yellow Route

Hotels – Pick Up Locations	State/Affiliate Delegations
Wyndham Historic District - Curbside on 4th Street	Texas, Nevada, Illinois
Kimpton Hotel Monaco - Across Chestnut Street	New York, Maine
Philadelphia Marriott Old City - Across Dock Street	Washington, Arizona



# Route 5 – Orange Route

Hotels – Pick Up Locations	State/Affiliate Delegations
Inn at Penn - Front of Hotel on Walnut	Virginia, Illinois
Sheraton University City - Curbside on 36th Street	Oregon, North Carolina, Idaho, Montana, North Dakota, South Dakota, Wyoming
The Study - Across 33rd Street	Illinois



# Route 6 – Pink Route

Hotels – Pick Up Locations	State/Affiliate Delegations
Holiday Express Penn’s Landing - Curbside on Columbus	Florida
Hilton Penn’s Landing - Curbside on Columbus	Florida, Louisiana, Missouri, Nebraska



# Route 7 – Gray Route

Hotels – Pick Up Locations	State/Affiliate Delegations
Live! Casino Hotel - Porte Cochere	Michigan
Courtyard Philadelphia South at the Navy Yard	Michigan





# Walkers

Hotels	State/Affiliate Delegations
Hampton Inn City Center Hotel	Hawaii, New Jersey
Hilton Garden Inn City Center	Indiana, New Hampshire
Loews Philadelphia	Ohio, New Jersey
Philadelphia Marriott Downtown	California, Delaware, New Mexico
Aloft Philadelphia	West Virginia, Alaska
Home2Suites Philadelphia	Arkansas
Le Meridien Philadelphia	Connecticut
Four Points Sheraton Philadelphia	Pennsylvania
Notary Hotel	South Carolina, Alabama, Wisconsin
Canopy Hotel	New Jersey

# Caucus Rooms

- Dates and Times for Caucus Rooms:
  - Tuesday, July 2<sup>nd</sup> – 4:00 PM – 5:30 PM
  - Wednesday, July 3<sup>rd</sup> – 12:00 PM – 1:00 PM
  - Thursday, July 4<sup>th</sup> – 12:00 PM – 1:00 PM
  - Friday – Sunday, July 5<sup>th</sup> – 7<sup>th</sup> – 10:00 AM and during lunch breaks longer than 30 minutes.
- Caucus room assignments are made based on variety of factors, including number of expected meeting attendees, order in which requests come in, and meeting the deadline for requests. NEA strives to meet the room request of each caucus based on availability and balancing these and other factors as best as possible.
- Most meeting rooms will be set theatre style, to avoid the additional costs of changing room set-ups. In some cases, meeting rooms may be set in classroom or rounds.
- It may be necessary to assign some caucuses to meet at a nearby hotel or in common areas within the convention center.





## *2024 NEA Representative Assembly Display Area – Hall A*

- Registration is now open for the *2024 NEA Representative Assembly Display Area!*
- We are excited to announce that registration is now open for the 2024 NEA Representative Assembly Display Area. All *“caucuses, councils, and entities officially recognized by NEA or its affiliates are invited to apply.* We eagerly anticipate your participation and encourage you to seize this opportunity to share information regarding your national, state, and local groups, projects, and activities.
- Secure your spot today! Click here to register: <https://cvent.me/qXdXY>



# RA Shirt Colors

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- RA Day 1 : July 4th - open
- Day 2 : July 5th - Blue (like the NEA Blue - examples --> PAC shirts, Educators for Biden, etc.)
- Day 3 : July 6th - open
- Day 4 : July 7th - open



# NBIs and Amendments Deadlines

- New Business items and amendments to the Legislative Program, Resolutions, and Policy Statements can be submitted via the link posted on the RA delegate website ([www.nea.org/ra](http://www.nea.org/ra)). The link opened in January and remains open until the deadlines as follows:
- **New Business Items:** 4:00 PM ET (Philadelphia Time), June 19, 2024
- **Maker Modifications of Submitted NBIs:** 4:00 PM ET (Philadelphia Time), July 1, 2024
- **Amendments to Legislative Program, Resolutions, Policy Statements:** 4:00 PM ET (Philadelphia Time), July 4, 2024
- **Amendments to items published in *RAToday* or on the RA website:** 8:00 AM ET(Philadelphia Time) on the day the item is to be considered.



# Elections – Hall E

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- **July 2, 2024** (Tuesday) -- The Elections Committee will meet as a body to discuss assignments, procedures and to conduct internal elections for the committee.
- **July 5, 2024** (Friday) -- This year, RA delegates will vote for two members of the NEA Executive Committee for three-year terms and any at-large Board of Directors' positions. On the same day, RA Delegates will also be voting on one amendment to the Constitution and Bylaws.
- **July 6, 2024 (Runoff if needed)** – Runoff elections, if necessary.
- Voting will take place in **Hall E** of the Pennsylvania Convention Center.
- NEA will require delegates to present only their Representative Assembly credentials prior to receiving their ballot for the election of officers, amendments, and at-large representation on the Board of Directors.

# At-Large Candidates

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The number of At-Large seats available will be announced no later than May 31, 2024. Once the seats are announced, filing forms will be available on the delegate website starting June 1, 2024.

By June 15, 2024, we will know all of the candidates running for office. All information will be posted before the delegates vote.



## Speaking of Elections - Let's talk about PAC

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Here are the PAC  
donation  
incentives:

- \$200- T-shirt
- \$500-Book Bag
- \$1000-Track Jacket



# Delegate Support on the LMS

RA Delegates have access through the NEA Learning Management System to:

- deepen their awareness of the NEA's mission, vision, core values, and the work of the NEA and how each shapes NEA's Annual Meeting and Representative Assembly.
- learn about the NEA Representative Assembly, including its function, processes, and structure.
- explain the role of elected delegates during the RA.

Delegates can access the LMS at the following link:

- <https://neapartnera.learnupon.com>

- Any concerns with the LMS, please email Cory Wofford at [cwofford@nea.org](mailto:cwofford@nea.org)





# Resources



- RA Schedule – Posted on EdCommunities
- RA Pre-Conferences
  - National Council of Urban Education Associations Summer Meeting
  - Aspiring Educators
  - NEA-Retired
  - Conference on Racial and Social Justice
- RA Today – printed and electronic versions
- RA website: [www.nea.org/ra](http://www.nea.org/ra), includes the following:
  - State Housing List  
[https://www.nea.org/sites/default/files/2024-03/2024-state-housing-and-hotels\\_3.11.24\\_0.docx](https://www.nea.org/sites/default/files/2024-03/2024-state-housing-and-hotels_3.11.24_0.docx)
  - Schedule of Events
  - RA Business Items and Information
  - Candidates for Office





# Resources

## RA Floor Seating

Seating for the 2024 Representative Assembly will be a combination of floor, and stadium seating. The stadium seating will be the same equipment used in 2023.

The number of rows will be determined by the total number of delegates. We expect the RA floor seating to be finalized **on or before Friday, June 14.**

## RA Volunteer Communication

Volunteer communications have been sent to the Host Committee. Requests to volunteer should be sent to Christine Mosley at NEA. (Cmosley@nea.org) All volunteers regardless of where they come from are required to list (on the sign-up sheet) how they are related to NEA so they can be vetted by the state or NEA.

## Delegates with disabilities – how will the information be communicated?

*Information will be available soon.*

## LGBTQ+ Owned and Friendly Local Businesses & Organizations and Black Owned Businesses in Philadelphia

[www.discoverphl.com/wp-content/uploads/2024/02/Philadelphia-Diversity-Guide.pdf](http://www.discoverphl.com/wp-content/uploads/2024/02/Philadelphia-Diversity-Guide.pdf)



# **Please Remember:**

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As board members, it is our responsibility to always protect the reputation of the NEA and to be “KIND” to the workers in the city!

